



September 22, 2022 REVISED BALLOT CHANGES

All Owners/Members
The Highlands Community Association, Inc.
Chesterfield, VA 23838

**THE HIGHLANDS COMMUNITY ASSOCIATION, INC.
ANNUAL MEMBERSHIP MEETING**

MEETING NOTICE

In accordance with Article II, Section 3 and Section 5 of the Bylaws of The Highlands Community Association, Inc, notice is hereby given of the Annual Meeting of the Members. **Registration begins at 6:30pm and the annual meeting will commence at 7:00pm on Monday, September 26, 2022** at The Reserve, 8136 Highland Glen Drive. The purposes of this annual meeting are to discuss the status of the Association, elect new board members, approve an Amendment to the Declaration, and to conduct such business as may properly come before the membership.

There will be five (5) openings on the Board. Enclosed are bios and a ballot of current owners running for the board.

For those unable to attend this meeting, a Proxy and Ballot are enclosed. Please mail your Proxy to The Highlands Community Association via ACS West, Inc. at the address below by Monday September 26, 2022 or by email to samk@acswest.org. Proxies can also be given to a member who will attend the meeting.

*If you have already submitted a proxy and ballot and wish to make a change, please complete a new proxy and ballot which will replace the current one.

A brief board meeting will follow the annual meeting.

Sincerely,

Martha A. Yeager, CMCA®, AMS®
Community Manager