

THE HIGHLANDS BOARD OF DIRECTORS MEETING

July 19, 2011

Old Clubhouse (Snack Bar)

12:00 pm

**I. Welcome and Call to Order**

A regular meeting of the Board of Directors of the Highlands Community Association was held on July 19, 2011. The meeting was held at the Highlands Golf Club Snack Bar.

**Call to Order:** Board President Keith Shaffer called the meeting to order at 12:05pm.

**Present:** The following Board members were present: Keith Shaffer, Terry Patterson, Arnika Hoover, Giovanni Tonti, and the property manager, Martha Yeager (ACS West). The following residents were present: Marlene Lenert, G.T. Hawkins, and Mike Thompson.

**Approval of the Minutes:** May 2011 minutes were approved and are being posted to the Highlands Website.

**Comments by Highland Residents**

**G.T. Hawkins** discussed the current ARC guidelines. He brought numerous photos of current resident docks on the lake with numerous violations. G.T. stated that the ARC needs the support of the Board and ARC to make these problems go away.

**Mike Thompson** commented on ARC's timelines. Terry Patterson commented on the guidelines and basically said that the volunteers are just not as flexible to coming out and reviewing buildings. Penalties must be established and supported. We need a better systematic approach. Possibly find a company that can professionally review these applications and abide by the ARC guidelines.

**Marlene Lenert** questions why we allow construction type vehicles to be parked in driveways and are very visible when you're driving up the Highland Glen Drive. The vehicle in question was a resident's work van and is allowed to be parked in his driveway.

**Reports**

a. **Treasurer** - Currently we are \$1,700.00 over budget.

b. **Management**

Discussion was held about looking into a website called "Smart Webs" to support the ARC by generating e-mails between the committee members in a very speedy manner. Turn around time with building issues is extremely thorough with pictures etc., and everybody is involved.

Terry Patterson made a motion for Martha to look into some type of outside support and Giovanni 2nd the motion, all were in favor.

**New Business**

- a. Shading on Playground-Martha will look into the cost of covering the Tot Lot area, specifically the area that has the slides. There is a lot of sun damage and cracking, and the heat on the plastic prevents the children from playing on them.
- b. Martha provided the first draft of the 2012 budget - copies were handed out.
- c. Annual Meeting-Considering having the meeting on September 20th, but will look into when Back to School Night is this year. Last year there was a conflict and many were unable to attend.
- d. Nominating Committee-Terry Patterson will be in charge of Committee this year.
- e. Trash-Trash cans are being considered to be placed around the neighborhood in certain areas including the dock by the Sales Center.
- f. Discussed the possibility of Jim Holland being a guest speaker at the September 2011 Annual Meeting.

The Board went into Executive Session at 1:40 to discuss violations and personnel matters.

The Board returned to open session at 1:50pm and announced selection of a new member, Maurice Davis, to the ARC.

The meeting was adjourned at 2:00pm.