

THE HIGHLANDS COMMUNITY ASSOCIATION, INC.
ORGANIZATIONAL MEETING
OCTOBER 26, 2011
6:00 PM

- I. The Highlands Community Association Board of Directors held an organizational meeting on Wednesday, October 26, 2011, beginning at 6pm in the Snack Bar at the Country Club at The Highlands. Board members Keith Shaffer, Terry Patterson, and Mark Endries were present.
- II. Residents attending the meeting were Scott Claus and Marlene Lenert. Marlene provided comments regarding the County Board of Supervisors' precinct boundaries (as discussed in the annual meeting), website access, requested additional effort be made with next year's Nominations Committee (including seeking out additional nominees from other sections of the neighborhood), and requested a copy of the latest monthly financial report.
- III. Following the comments, Keith announced that Board member Gio Tonti had resigned after changing jobs and is preparing to move with his family away from the community. The Board thanks Gio for his service. Keith then made a motion to take the Board into Executive Session to discuss personnel matters. The motion was seconded and approved. The Board went into Executive Session at 6:10pm.
- IV. The Board returned to Open Session at 6:12pm and announced that Scott Claus had been appointed to fill the vacant Board position. This appointment will remain in place until the next annual meeting. At that time, Scott can seek election to the Board but cannot automatically be reappointed.
- V. Keith then made a motion to take the Board into Executive Session to discuss personnel and contractual matters. The motion was seconded and approved. The Board went into Executive Session at 6:13pm.
- VI. The Board returned to Open Session at 6:35pm and announced position assignments for the coming year:

President:	Keith Shaffer
Vice President:	Terry Patterson
Treasurer:	Mark Endries
Secretary:	Scott Claus
- VII. The next regular meeting of the Board will be held Wednesday, November 16th, 2011 at 6:00pm in the Snack Bar.
- VIII. The meeting was adjourned at 6:40pm.