

THE HIGHLANDS BOARD OF DIRECTORS MEETING

December 12, 2012

Old Clubhouse (Snack Bar) 7:00 PM

Meeting Minutes

Welcome and Call to Order

The Meeting was called to order at 1904 by the president, Mr Matt Cullather. The Quorum was established by Mr Matt Cullather, Mr Scott Claus, Mr Mark Endries, and Mr Terry Petze.

Community members Ms Sarah Martin, Ms Lynn Herman and Keith Shaffer were present. Mr Lacy Gray submitted by email a budget request for landscaping at the entrance to Eastfair Drive from Woodpecker Road.

Minutes

The minutes from the 24 October 2012 were presented for review. Mr. Claus moved to approve the minutes of the 24 October Meeting, Mr. Endries seconded the motion, and it passed unanimously.

Members Voice

Sarah Martin reported the Fall Festival 2012, was a huge success. The 2012 budget of \$2082.51 covered:

Ms Martin recommended this popular event be conducted in 2013 and include the addition of a game station at a cost of \$320 for 2 hours. Estimates of anticipated 2013 funding requirements reflected the 2012 budget plus \$320 for a total of \$2402.51.

Lynn Herman recommended purchasing replacement Christmas lights, bulbs, cords, etc., Estimated cost \$300.

Susan Gray submitted by email a status report from Lacy Gray, Chairman of the Landscape Committee, regarding the entrance to Eastfair Drive from Woodpecker Road. The easement agreements have been completed and the project is ready to proceed. Estimated costs are between \$41,000 and \$45,800, including \$4500 for a new stone sign at the entrance.

Mr Gray proposed the costs be paid by the developer or, at least, shared 50/50 with the developer; and, requested closure on this proposal to facilitate the planning and budgeting for other projects. Mr Cullather will discuss this with Mr. George Emerson.

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Reports

Treasurer

Mr Cullather reported for Mr Endries.

The treasurer's report is in the November 2012 packet and reflects data through 31 October 2012. The Operating Profit is \$7244.00 ahead of the 2012 budget. Mr Cullather proposed a 2013 HCA budget of \$331,420, shown in the attachment.

Officers

Mr Claus addressed two shed questions before the Architecture Review Committee. In the first question, the individuals are disturbed that the language changes made were not discussed with them. Mr Claus noted in the second question a shed request was approved.

Mr Claus pointed out violations not settled within 6 months plus 60 days, incur a \$300 fine.

It was recommended the HCA post pending contracts on the website.

Old Business

Ms Yaeger reported the irrigation system repairs and winterization have been completed. Carter Irrigation is the contractor and the contract was increased \$500.

Lower postage and admin costs have been achieved. Expenses for this line item are projected to be \$9000. Expenses for taxes and fees are estimated to be \$1500

Mr Petze reported work with the Web Administrator has resulted in some improvements being instituted with others either "on track" or under consideration.

In the Neighborhood Watch item, there is insufficient interest to get this off the ground and it has been deferred.

On the Boat Registration Mr GT Hawkins reported through Mr Cullather non-residents are using the lake. Vandalism, theft, etc, continue to be a problem. Mr Hawkins recommended a registration sticker program be established for members.

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New Business

Mailbox Paint Color. Mr Cullather delivered an email report from Mr. Gray. The problem is the store listed in the ARC only has the specified paint brand (Valspar) and color (Historic Tan Satin Finish) in gallon sizes. There is a requirement for pint sizes. Ms Yaeger and Mr Barry Mize are working on identifying a new source, reportedly ACE Hardware. However, the information on the website reflects the old source. Hopefully the new source will carry the appropriate mailboxes and numbers. Notwithstanding, once identified, the information on the website will have to be updated.

Executive Session The Board went into Executive Session at 2100 and came out at 2115.

Adjournment There being no additional business before the Board, at 2130 Mr Claus moved the meeting be adjourned. Mr Endries seconded the motion. The motion was approved unanimously.

Submitted:

Approved:

Terry Petze
Secretary
HCA Board of Directors

Matt Cullather
President
HCA Board of Directors

Date _____

Date _____