

The Highlands Community Association  
Board of Directors Meeting December 12, 2014  
At the Highlands Country Club

**Meeting Called to Order:**

Mr. Matt Cullather, President, called the meeting to order at 6:35 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus, Mr. Terry Petze and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance. There were no absences.

**Approval of the Minutes:**

Minutes of the September 10, 2014 meeting of the Board were reviewed. Motion was made to amend the Executive Session portion of the minutes. Motion was seconded by Mr. Claus and passed by unanimous consent. The amended minutes were to be posted to the Association website after amendment.

**Member Voice:**

Two members of the community were present at the meeting. Their comments pertained to conditions at 8101 Sidlaw Hills, and the enforcement of ARC regulations pertaining to drainage ditches and damage to drainage bars by previous owners. Mr. Cullather present information on the steps being taken to bring the property into compliance with the new owners.

**Reports:**

The Treasurer reported that the spending to date was slightly above budget due to grounds improvement projects, but that by year-end the budget would be in balance. Home owner assessments that are in arrears have been referred to the appropriate authorities for resolution.

**Old Business:**

Tennis Court Repairs: Two bids were received for repairs to the tennis courts. Both bids were reviewed and discussed by the Board. Mr. Cullather made the motion that the bid by Central Virginia Tennis, option number one, be accepted. Mr. Claus seconded the motion, which was then passed unanimously.

Dock Repairs: The Grounds Committee's choice of color was a neutral brown. The painting of the dock should be completed in the spring.

**Executive Session:**

With a motion from Mr. Cullather, seconded by Mr. Claus, the Board moved into Executive Session at 7:13 PM. A number of violations were discussed, along with possible remedies. The Executive Session ended at 7:34 PM.

**Adjournment:** Following a motion to adjourn by Mr. Claus, seconded by Mr. Cullather and unanimously agreed to by all Directors, the meeting was adjourned at 7:35.

Respectfully submitted:

Brian K. Davis

Secretary, Highlands Community Association Board of Directors

DRAFT