

**The Highlands Community Association**  
**Board of Directors Meeting, January 6, 2016**  
**At the Highlands Country Club**

**Meeting Call to Order:**

Mr. Matt Cullather, President, called the meeting to order at 6:35 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus, Mr. Terry Petze and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance.

**Approval of the Minutes:**

The minutes of the November 18, 2015 meeting were read. Mr. Claus made the motion that the minutes be approved after minor corrections were made. Mr. Cullather seconded the motion. The motion was passed by a unanimous vote.

**Developer:**

Representatives of the Developer, Mr. George Emerson, were present at the meeting to answer questions concerning the proposal of the Developer concerning the use of the Country Club and the Pool by all members of the Community. The Board raised questions concerning the timing of the proposal, the costs involved and the number of home owners in the community who might be affected by the changes. The representatives agreed to provide the information to Mr. Cullather in the form of an e-mail as soon as they could collect the information.

**Member Voice:**

There were no members of the Community present at the meeting.

**Reports:**

**Treasurer:** The Treasurer reported that due to additional income from new properties, the budget was showing a \$17,000 surplus.

The 2016 budget was discussed. Mr. Claus made the motion that the 2016 budget be adopted, motion was seconded by Mr. Cullather and passed by unanimous vote of the Board.

**New Business:**

No new business was discussed.

**Executive Session:**

The Board moved into executive session at 7:30 PM. Ms. Yeager was instructed to take the necessary actions to correct known violations. The Board exited executive session at 7:55 PM.

**Adjournment:**

The meeting was adjourned at 7:57 PM by acclamation. The next meeting of the Board is scheduled for March 16, 2016.

Respectfully Submitted:

Brian Davis

Secretary, Highlands Community Association