

The Highlands Community Association
Board of Directors Meeting, May 11, 2016
At the Highlands Country Club

Meeting Call to Order:

Mr. Matt Cullather, President, called the meeting to order at 6:34 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance. The death of Mr. Terry Petze in late March has left an empty seat on the Board.

Approval of the Minutes:

The minutes of the March 16, 2016 meeting were read. Mr. Clause made the motion that the minutes be approved as read. Mr. Davis seconded the motion. The motion to approved the minutes of the March 16, 2016 meeting passed on a unanimous vote.

Member Voice:

There were six (6) members on the Community in attendance at the meeting. The following issues were raised.

1. The President of the Nifty-Fifties Club announced that his group would now be responsible to the lights at the entrances to the Highlands during the Christmas season, beginning this year.
2. A suggestion to place 25MPH speed signs at the entrances to each area off the main roads was put forward. The idea to take some common space in the Community to create a dog park for residents was put forward. Mr. Cullather will discuss with his counterpart in Woodland Pond to identify the issues involved with operating a dog park.
3. A Community member stated that the reduction in areas of grass cutting along the common areas has left the Community looking rather run-down and not up to usual standards. Mr. Gray responded that the Grounds Committee in conjunction with the grounds contractor were review each area with the plan to replace some the grass areas not cut due to safety concerns will be converted to mulch beds in an effort to improve the landscaping. The same member raised the issue of who was responsible for cutting the grass on unsold lots and those being sold where the owner is no longer in the area.

Reports:

Ms. Yeager, on behalf of the Treasurer, reported that the budget is currently overspent due having paid the liability insurance premium in full and certain additional grounds maintenance expenses. There are a number of home owners in arrears on the annual assessment payment. It is anticipated that the budget will be in balance at the end of the fiscal year.

Old Business:

1. A new six burner gas grill was installed in the Pavilion at a cost of \$2200.
2. The contractor is still working to repair the Highlands entrance sign on Highland Glen.

New Business:

1. With the untimely death of Mr. Petze, there is a vacant seat on the Board. A new volunteer is needed to fill the seat until the next annual meeting in September 2016. If interested, please contact any member of the Board or Ms. Yeager.
2. The bids for the repair/replacement of the playground equipment were incomplete. Ms. Yeager was asked to go back to the contractors and request additional information or clarification of their bids.
3. The proposal to provide SmartWeb for the ARC, to improve their presence of the Community website was discussed. Mr. Cullather made the motion to provide the program and was seconded by Mr. Davis. Motion was approved by unanimous vote.

Executive Session:

The Board moved to Executive Session at 7:48PM to discuss a possible violation. Ms. Yeager was instructed how to proceed. Executive session ended at 7:54PM.

Adjournment:

The meeting was adjourned by acclamation at 7:54PM. The next meeting of the Board is scheduled for July 13, 2016.

Respectfully submitted:

Brian Davis

Secretary, Highlands Community Association