

## Draft BOD Meeting Minutes for July 13, 2016

The Highlands Community Association

Board of Directors Meeting, July 13, 2016

At the Highlands Country Club

### Meeting Call to Order:

Mr. Matt Cullather, President, called the meeting to order at 6:33 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance.

### Approval of the Minutes:

The minutes of the May 11, 2016 meeting were read. Mr. Cullather made the motion that the minutes be approved as read. Mr. Claus seconded the motion. The motion to approved the minutes of the May 11, 2016 meeting passed on a unanimous vote.

### Member Voice:

There were five (5) members on the Community in attendance at the meeting. The following issues were raised:

Updates to the community web site need to be made as some of the items included on the web site have occurred or are outdated.

### Reports:

Ms. Yeager, on behalf of the Treasurer, reported that receipts and outlays are currently in line with the budget and that the budget should be even at the end of the fiscal year.

### Old Business:

1. Mr. Gray presented an update on the mowing project. He and the contractor has revisited a number of sites where reduced mowing is occurring and have revised some to the areas to be cut. Additionally a number of new trees have been planted in areas where it is unsafe to mow to improve the appearance. One member of the community asked that the areas to be mowed should be returned to the original plan.
2. A proposed amendment to the ARC guidelines concerning the appearance of foundations for outlying structures was presented by the ARC. Mr. Cullather made the motion to approve the amendment, seconded by Mr. Davis. The amendment was approved by a unanimous vote.
3. Further discussion on creating a pickle ball court was tabled until the Board can obtain more information from adjacent communities on their establishment of pickle ball courts.

4. Bids for the replacement of the entrance signs on Nash/Eastfair and Nash/Highland Glen were discussed. Mr. Cullather made the motion to accept the lowest bid, seconded by Mr. Davis. Ms. Yeager was authorized to contact the contractor and have work begin.

5. It was decided due to the time frame involved that the empty seat on the board would remain empty until the next elections as the annual meeting in September.

6. The current bids for the replacement of the playground equipment were higher than expected, so Ms. Yeager was requested to try and obtain additional bids for the replacement of the equipment.

New Business:

1. A discussion was held concerning the entrance light display, provided by a local contractor. It was decided that inclusion of new lighting would follow the normal budgeting process and if approved would be phased-in over time.

2. Virginia Green made a bid to provide lawn services (fertilizing and weed control). The bid was tabled in order to obtain more information about Virginia Green's services and costs.

Executive Session:

The Board moved to Executive Session at 7:21 PM to discuss a possible violation. Ms. Yeager was instructed how to proceed. Executive session ended at 7:41PM.

Adjournment:

The meeting was adjourned by acclamation at 7:41PM. The next meeting of the Board is scheduled for September 14, 2016.

Respectfully submitted:

Brian Davis

Secretary, Highlands Community Association