

Draft BThe Highlands Community Association
Board of Directors Meeting, September 14, 2016
At the Highlands Country Club

Meeting Call to Order:

Mr. Matt Cullather, President, called the meeting to order at 6:34 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance.

Approval of the Minutes:

The minutes of the July 13, 2016 meeting were read. Mr. Cullather made the motion that the minutes be approved as read. Mr. Claus seconded the motion. The motion to approved the minutes of the July 13, 2016 meeting passed on a unanimous vote.

Member Voice:

There were no members of the community present at the meeting

Reports:

Ms. Yeager, on behalf of the Treasurer, reported that receipts and outlays are currently in line with the budget and that the budget should be even at the end of the fiscal year.

Old Business:

Mr. Cullather made the motion that the bid of MTS for replacement of the playground equipment at the Pavilion be accepted, with the inclusion of no more than \$2000 for the upgrade and repair or replacement of the benches in the playground area, and that the total cost not exceed \$30,000. Mr. Claus seconded the motion and the motion was passed with a unanimous vote.

New Business:

1. The 2017 proposed budget was reviewed and amended by reducing the Grounds Committee request to \$25,000 and eliminating the Virginia Green grounds contract. Mr. Cullather made the motion to approve the budget as amended, seconded by Mr. Davis. The 2017 budget was approved by unanimous vote.
2. The Volunteer of the Year award with be presented to Mr. Terry Petze, deceased, for his many years of service to the Community in a variety of positions. The award with be presented to his widow at the annual meeting in September 2016.

Adjournment:

The meeting was adjourned by acclamation at 7:32PM. The next meeting of the Board is scheduled for November 9, 2016.

Respectfully submitted:

Brian Davis

Secretary, Highlands Community Association

OD Meeting Minutes for September 14, 2016