

Draft BOD Meeting Minutes for November 9, 2016

The Highlands Community Association

Board of Directors Meeting, November 9, 2016

At the Highlands Country Club

Meeting Call to Order:

Mr. Matt Cullather, President, called the meeting to order at 6:30 PM. Quorum was established with Directors Mr. Matt Cullather, Mr. Scott Claus, Mr. Kevin Hughes and Mr. Brian Davis present. Ms. Yeager, ACS West, was also in attendance.

Approval of the Minutes:

The minutes of the September 14, 2016 meeting were read. Mr. Claus made the motion that the minutes be approved as read. Mr. Hughes seconded the motion. The motion to approve the minutes of the September 14, 2016 meeting passed on a unanimous vote.

Member Voice:

There were five (5) members of the community present at the meeting. The following issues were discussed:

1. A representative of the Nifty Fifties organization presented a request for additional funds of \$400 to purchase replacement and additional Christmas lights for the entrances to the Highlands and Lake Margaret. Mr. Hughes made the motion to approve the request. The motion was seconded by Mr. Clause. The motion passed with a unanimous vote.
2. The representative from the ARC requested that the ARC guidelines be amended to include language on the construction of greenhouses in the community. The Board will review the suggested language with the community attorney and if acceptable it will be included in the next revision of the ARC guidelines.

Reports:

Ms. Yeager, on behalf of the Treasurer, reported that receipts and outlays are currently in line with the budget and that the budget should be even at the end of the fiscal year.

Old Business:

The developer has indicated that he will turnover responsibility for the entrance and landscaping of the entrance and common areas of Lake Margaret in January.

New Business:

A review of the reserve study was tabled until the next Board meeting.

Adjournment:

The meeting was adjourned by acclamation at 7:15PM. The next meeting of the Board is scheduled for January 18, 2017.

Respectfully submitted:

Brian Davis

Secretary, Highlands Community Association