

THE HIGHLANDS SPECIAL BOARD OF DIRECTORS MEETING

April 17, 2019

The Clubhouse of the Highlands at Lake Margaret

1. Meeting Call to Order: The special meeting was called to order at 6:30 PM. Quorum was established with Directors Mr. Shawn Gitlin, Mr. Bill Donegan and Mr. Brian Davis present. Mr. Matt Cullather was absent. Ms. Yeager, ACS West, was also present.
2. Purpose of Special Meeting: Ms. Yeager presented a brief overview of the purpose of the special meeting which was convened to discuss the management of The Clubhouse of the Highlands at Lake Margaret, as members of both the Highlands community and the Lake Margaret community have questions as to the ownership, management and use of the clubhouse.
3. Discussion:
 - a. The Nifty-Fifty's club has been using the clubhouse on a regular basis for their meetings and activities, since the building was completed, without fees. The group would like to establish the rules and regulations for the use of the facility, so that all residents of the community will have access and use of the facility.
 - b. A question was raised by a member as to whether the HOA should hire an outside clubhouse manager to manage the facility. Many residents felt that was not necessary and the sufficient members would step forward to assist in the management of the facility.
 - c. It was agreed that the name of the facility should be The Clubhouse of the Highlands at Lake Margaret.
 - d. It was agreed that HOA sanctioned groups should be able to use the Clubhouse at no cost, but would be responsible for clean-up after use and any damages done.
 - e. The members present agreed that the parking space available around the Clubhouse is insufficient for large gatherings and that more parking spaces should be provided.
4. Adjournment: The meeting adjourned at 7:35 PM.

Respectfully submitted:

Brian K. Davis, Secretary

The Highlands Home Owners Association