



The Highlands Community Association

Charter of the Strategic Planning Committee

September 2, 2023

Purpose

The purpose of the Strategic Planning Committee is to assist the Board of Directors in (1) overseeing the review and update of the Highlands By-laws in cooperation with the Board, legal counsel and residents; (2) oversee the development, periodic refreshment and implementation of a Five (5) Year Strategic Plan in cooperation with the Board of Directors' and community engagement; (3) review major strategic initiatives of the Board upon their request to ensure consistency with the Capital Reserve Study and the Strategic Plan; and, (4) perform such related functions as may be assigned to it by the Board of Directors.

Members

The Committee Chair is appointed by the Board. Committee members are appointed upon the recommendation of the Chair. The Committee will consist of no fewer than three (3) nor more than seven (7) residents of The Highlands. Members will be selected on the basis of their expertise relevant to the duties and responsibilities of the Committee. Members will serve on a staggered three (3) year term basis.

Meetings

The Strategic Planning Committee will meet quarterly and often as necessary at the call of the Chair to fulfill its responsibilities. Reports on the status of the committee's work will be given to the Board of Directors at their regular quarterly meetings.