

ARCHITECTURAL REVIEW COMMITTEE (ARC)

MEETING - OCTOBER 20, 2011

ATTENDING MEMBERS: Marice Davis, Mike Bogan

ATTENDING BOARD MEMBER: Keith Shaffer

PROPERTY OWNERS PRESENT: Mark Mills, Clifton Wiley

Meeting called to order 6:17pm. Minutes from October 5th meeting were approved with the correction of an application number.

NEW BUSINESS-

Keith Shaffer stated that minutes submitted by all committees will be posted on the Highlands Web page.

NEW APPLICATIONS: None submitted

OLD BUSINESS-

Keith distributed the draft of the new ARC guidelines (June 2011) that had been reviewed and edited by the Board. A Table of Contents and Enforcement page on violations of ARC guidelines was added by the Board. He asked that the ARC committee members look over this new draft and make any changes in wording to further clarify some areas. These changes are to be submitted by the next meeting of ARC. He is projecting the new guidelines to be put on the Web Page by January 2012

The vacancies of the ARC committee were discussed. Keith has not had any response since the Highlands meeting of Sept 27th.

**Application 1262-1: Clifton Wiley
12606 Erinton Ct.**

To enlarge existing patio. Presented by Marice Davis. Inspected by Marice Davis and Barbara Howell discussed and approved by members. Mr. Wiley was informed.

**Meeting was adjourned at 6:45pm.
Next meeting scheduled for November 2.2011**