

**Architectural Review Committee (ARC)
Meeting November 02, 2011**

ATTENDING MEMBERS: Marice Davis, Mike Bogan , Tom Russell, Len Jackson and Barbara Howell
Keith Shaffer BOD member

Property Owners Present: Steve Whiteside

Meeting called to order at 6:15pm.

Meeting Minutes: The October 20th meeting minutes were reviewed, Tom made motion to accept, seconded by Barbara, minutes were approved by all.

New Business:

New Applications:

- **App 1263-1:** Frank and Tammy Kirby, 8025 Lammermoor CT. Application to convert screen porch into country Porch. Site visit will be performed by Mike and Tom.
- **App 1264-1:** Chris Harris, 10700 MacAndrew Lane, erect children's play set in back yard. Site visit will be performed by Marice and Barbara.
- **App 1265-1:** Matthew Seay, 10406 MacAndrew Lane, Install 16x48 patios in back yard. Site visit will be performed by Tom and Mike.

Mail Box- Keith advised that Martha is checking options for a separate mailbox for ARC applications. Commercial options look to cost approximately \$200-\$500. Martha is also checking to see if having a box custom made would be viable and cost effective. The mailbox must be locked and large enough to hold applications and plans.

New Board member- Keith advised we have a new a board member, Scott Claus, who will be our liaison, his email address is SFC1@email.com.

Old Business:

- **Architectural Committee Guidelines.** The committee reviewed the revised guidelines made suggestions and comments. Mike made changes in his draft copy. Keith will insert the changes, return to ARC, then to the BOD, developers and community for feedback. ARC will vote on the updated guidelines at next meeting, then placed on the community website.
- **Len Jackson:** Len thanked the committee for their assistance and commitment during his tenure as chairperson. Len submitted his resignation, we wish him well.

Meeting adjourned at 7:30pm

Next Meeting: November 17th, 2011

Recorded By –Barbara Howell