

ARCHITECTURAL REVIEW COMMITTEE [ARC]

MEETING DECEMBER 7, 2011

Attending Members: Mike Bogan, Tom Russell and Barbara Howell

BOD Members: Keith Shaffer and Scott Claus

Property Owners Present: Craig Follis [submitted an application]

Meeting called to order: 6:15pm

Meeting Minutes: The November 17 meeting minutes were reviewed, Tom made a motion to accept, seconded by Mike, approved by all.

New Business:

New Application:

App 1266-1: Craig and Mary Follis, 8100 Braidstone Terrace, application to install 22 x 40 in-ground swimming pool. Site will be inspected by Tom and Mike

Old Business:

Website

Keith advised the Highlands web site will contain links to both the existing and newly proposed ARC guidelines. There will be a request for feedback from residents. Target date for the upload to the site will be 15 December 2011.

New ARC Members Needed:

Keith will use the Highland web site to solicit new members for the ARC COMMITTEE.

Scott will use the marquee at the Highland Glen entrance to solicit new members for the ARC Committee.

ARC Meeting Location:

Mike will check with Club house manager Anthony, regarding the possibility of conducting the meetings in the Castleberry room at the new clubhouse.

ARC Mailbox:

Nothing definite on the mailbox, Martha is still in the research phase.

Tom will pick up applications from the sales office during Marise's absence.

Meeting Adjourned: 6:45p.

Next Meeting : December 15 2011

Submitted By: Barbara Howell