

Architectural Review Committee (ARC)

Meeting: JANUARY 04, 2012

I. ATTENDING MEMBERS: Mike Bogan, Marice Davis and Barbara Howell

Members Not Present: Tom Russell

Visitors: Scott Claus [BOD member]

Homeowners Present: None

Meeting called to order: 6:21pm

II. MEETING MINUTES: Marice made a motion to accept, Barbara seconded and all members approved.

III. REVIEW OF AGENDA: Approved by all

IV. PROPERTY OWNERS PRESENT: None

V. NEW BUSINESS:

A. New Applications:

App1267-1-Kevin M Smith, 10607 Sterling Lane Drive: Application to install a 48 inch fence in rear yard. Application was picked up December 23, 2011, inspected December 30th by Tom and Mike. Mike made a motion to approve the application, Barbara seconded, and the application was approved by all.

App1268-1-Stuart and Susan Allen, 8301 MacAndrew Terrace: Application to install an entrance door in the existing attached garage. Application was picked up December 23, 2011, inspected December 30th by Tom and Mike. Mike made a motion to approve, Marice seconded and the application was approved by all.

APP1269-1-David Graves, 8312 Shagreen Ct: Application to build a 24x32 detached garage with vinyl siding. Application was picked up December 23, 2011, inspected December 30th by Mike and Tom. Mike made a motion to approve, Barbara seconded and the application was approved by all.

B. Old Applications- None

C. Other New Business-

New Application process.

1. Applications will be picked up once a week from the sales office; the pickup date will be noted on the application.

2. Applications will be presented and assigned at the next scheduled meeting and checked for accuracy and completeness.
 3. Site visit and inspection by the assigned ARC members. The application will be returned by the next meeting for discussion and or approval.
 4. Completed application with the inspectors report will be placed in the Property Managers box located in the sales center. The Property Manager will advise the homeowner of the outcome and send appropriate correspondence.
- Final inspection will take place once the homeowner notifies ARC of the project's completion.

D. Final Inspections- None

VI. OLD BUSINESS:

1. Prospect of new ARC members: Still waiting for feedback from leads supplied by BOD Members.
2. ARC Mailbox:-Still waiting for word from the Property Manager.

VII. ADJOURNMENT: 7:15pm

NEXT MEETING: January 19, 2012

Recorded by:
Barbara J Howell