

***The Highlands Community Association (HCA) Architectural
Review Committee (ARC)***

Meeting Minutes

September 3, 2014

Meeting called to order at 6:20 pm

1. COMMITTEE MEMBERS

- a. **ATTENDING:** Joe Gagnier, Joe Levenduski, Joey Langton
- b. **ABSENT:** Rick Seyler, Carolyn Edwards
- c. **BOARD REP:** Terry Petze
- d. **PROPERTY OWNERS:** Sonya Benedict

2. REVIEW OF AGENDA was approved (3-0)

3. MEETING MINUTES were approved with no corrections (3-0)

4. Acknowledgement of Property Owner: Sonya Benedict. Sonya has declared her interest in joining the ARC. Sonya has former Military experience, a degree in Social Work, a former Massage Therapist business and is currently managing her home and tackling a massive fence-staining project. The Motion was made to add Sonya to our committee; Approved (3-0).

5. OLD BUSINESS:

a. PREVIOUSLY SUBMITTED APPLICATIONS

- i. **1382-1 PROJECT #/DESCRIPTION:** Driveway Extension
- ii. **HOMEOWNERS:** George Cozens
- iii. **ADDRESS:** 12413 Wynnstay Lane
- iv. **NOTES:** Approved (4-0).

b. NEW APPLICATIONS checked at 1 pm 9/3/14

- i. **1383-1 PROJECT #/DESCRIPTION:** Room Addition to rear of house
- ii. **HOMEOWNERS:** Rick & June Seyler
- iii. **ADDRESS:** 8406 Lylwood Court
- iv. **NOTES:** Assigned to Joey Langton & Sonya Benedict

c. FINAL INSPECTIONS COMPLETED

- i. 1305-1 PROJECT #/DESCRIPTION: Detached 3 car garage and 2nd floor area
- ii. ADDRESS: 8101 Sidlaw Hills Terrace
- iii. NOTES: **DENIED** (4-0). Project not built as submitted. It is recommended that the HOA Board take action against this homeowner to rectify violations.
- iv. 1352-1 PROJECT #/DESCRIPTION: In ground Pool
- v. ADDRESS: 11811 Glendevon Terrace
- vi. NOTES: Approved (4-0).
- vii. 1352-2 PROJECT #/DESCRIPTION: Landscape Surrounding Pool
- viii. ADDRESS: 11811 Glendevon Terrace
- ix. NOTES: Landscaping has not yet been completed and is still pending.
- x. 1356-1,2,3 PROJECT #/DESCRIPTION: In ground Pool, Pergola and Outdoor Kitchen Addition
- xi. ADDRESS: 12619 Erinton Court
- xii. NOTES: Approved (3-0). One Abstaining
- xiii. 1378-1 PROJECT #/DESCRIPTION: Deck Extension 12x12 to 12x18
- xiv. ADDRESS: 10624 MacAndrew Lane
- xv. NOTES: Approved (4-0)

d. FINAL INSPECTIONS ASSIGNED: None

- 6. OTHER NEW BUSINESS: Rick Seyler was nominated to head position of Vice Chair of the ARC. Approved (4-0).**

12001 Sidlaw Hills Lane will be the temporary location for the next ARC meeting, (Terry Petze's home) during the Golf Tournament.

- 7. OTHER OLD BUSINESS: None**
- 8. ADJOURNMENT: 7:07 pm (4-0)**
Submitted by Joey Langton