

The Highlands Community Association (HCA)
Architectural Review Committee (ARC)

Meeting Minutes

August 5, 2015

Meeting called to order at 6:27 PM

1. COMMITTEE MEMBERS:

- a. **ATTENDING:** Joe Gagnier, Rick Seyler, Joe Levenduski, Connie Irby, and Terry Petze HOA BOARD REP
- b. **ABSENT:** Sonja Benedict, Bart Stewart
- c. **GUESTS:** Home Owner: Ted Treece

Mr. Treece commented that the ARC Committee Information is now available on the Highlands HOA Website.

2. REVIEW OF AGENDA was approved (5-0)

3. MEETING MINUTES:

July 23, 2015, Approve 4-0 with correction: 1.)
Project 1447-1 Assigned to Rick Seyler and
Connie Irby, not Rick Seyler and Bart Stewart,
correction made.

4. OLD BUSINESS:

a. PREVIOUSLY SUBMITTED APPLICATIONS:

- i. **1399-1 PROJECT#/DESCRIPTION:** Fence in rear of home to contain pets.
- ii. **HOMEOWNERS:**
- iii. **ADDRESS:**
- iv. **NOTES:** Project Cancelled. HO Relocated.
- v. **1446-1 PROJECT #/DESCRIPTION:** Remove existing 10' x 16' Deck and replace with 12' x 32' Deck

- i. HOMEOWNERS: Ted Treece
- ii. 7506 McLachlan Drive
- iii. NOTES: HO present at meeting and provided building permit; APPROVED (5-0)
- i. 1447-1 PROJECT#/DESCRIPTION: Cement Pad for BBQ Station and patio with fire pit located behind house
- ii. HOMEOWNERS: Julie Williams
- iii. 10900 Kalliope Drive
- iv. NOTES: Only Cement Pad for BBQ Station and Patio is listed for this Project # and voted on by the ARC Committee. APPROVED (4-0).

HO submitted a new project which is captured in New Applications as 1450-1

5. NEW BUSINESS:

- a. NEW APPLICATIONS: Box checked 8/5 at 5:45 pm
 - i. 1448-1 PROJECT #/DESCRIPTION: Replace existing wooden fence with new white vinyl fence.
 - iv. HOMEOWNERS: Paul & Anne Palisano
 - v. ADDRESS: 8500 Covina Court
 - vi. NOTES: Solid fence not to exceed 4 feet height. Assigned to Rick Seyler
 - vii. 1449-1 PROJECT #/DESCRIPTION: Addition of concrete walkways, concrete patio, pergola with gate, fire pit and decorative bridge
 - viii. HOMEOWNERS: Connie and Daryl Irby
 - ix. ADDRESS: 10906 Kalliope Drive
 - x. NOTES: Assigned to Joe Gagnier
 - xi. 1450-1 PROJECT #/DESCRIPTION: Addition of seating wall and end caps with BBW with stone facade
 - xii. HOMEOWNERS: Julie Williams
 - xiii. ADDRESS: 10900 Kalliope Drive
 - xiv. NOTES: Joe Gagnier

b. FINAL INSPECTIONS COMPLETED:

- i. 1352-2 PROJECT#/DESCRIPTION: Landscaping around Pool
- ii. HOME OWNER: Roger Stines & Vonneva Carter
- iii. ADDRESS: 11811 Glendevon Terrace
- iv. NOTES: Assigned to Rick Seyler. APPROVED (4-0)
- v. 1370-1 PROJECT#/DESCRIPTION: 12' x 16' Shed
- vi. HOME OWNER: Suzane Murphy & Julie Bardo
- vii. ADDRESS: 11536 Fair Isle Drive
- viii. NOTES: HO did not start Project. PROJECT CANCELED.
- ix. 1374-1 PROJECT#/DESCRIPTION:
- x. HOME OWNER: Don & Betty Meincke
- xi. ADDRESS: 11154 Sterling Cove Drive
- xii. NOTES: Project had expired and re-entered as 1405-1 Assigned to Connie Irby
- xiii. 1381-1 PROJECT#/DESCRIPTION: 3 Stall Garage
- xiv. HOME OWNER: Michael and Jenne Peyton
- xv. ADDRESS: 11112 Kalliope Drive
- xvi. NOTES: Assigned to Connie Irby. APPROVED (4-0).
- xvii. 1396-1 PROJECT#/DESCRIPTION: Satellite Dish install.
- xviii. HOME OWNER: Terry Petze
- xix. ADDRESS: 12001 Sidlaw Hills Lane.
- xx. NOTES: Assigned to Joe Gagnier. APPROVED (4-0).
- xxi. 1405-1 PROJECT#/DESCRIPTION:
- xxii. HOME OWNER: Don & Betty Meincke
- xxiii. ADDRESS: 11154 Sterling Cove Drive
- xxiv. NOTES: Assigned to Connie Irby. APPROVED (4-0)

c. NEW FINALS ASSIGNED:

- i. 1391-1 PROJECT#/DESCRIPTION: Tree Removal and installation of new septic drain field

- ii. HOME OWNER: Eric C. Lin
- iii. ADDRESS: 8232 Macandrew Court
- iv. NOTES: Assigned to Connie Irby.
- v. 1393-1 PROJECT#/DESCRIPTION: Addition of three skylights added to back roof in support of finishing the third floor of home
- vi. HOME OWNER: Brian Little
- vii. ADDRESS: 11236 Isadora Drive
- viii. NOTES: Assigned to Joe Levenduski
- ix. 1402-1 PROJECT#/DESCRIPTION: Tree Removal
- x. HOME OWNER: Don & Meredith Marshall
- xi. ADDRESS: 11340 Glendevon Road
- xii. NOTES: Assigned to Connie Irby
- xiii. 1404-1 PROJECT#/DESCRIPTION: Tree Removal and new drain field installation.
- xiv. HOME OWNER: James and Jacqueline Moser
- xv. ADDRESS: 8208 Fair Isle Court.
- xvi. NOTES: Assigned to Joe Levenduski

6. OTHER NEW BUSINESS: None.

7. OTHER OLD BUSINESS: None.

8. ADJOURNMENT: 7:21 pm (Approved: 4-0)

9. NEXT MEETING: August 20, 2015 Submitted by Joe Levenduski