

The Highlands Community Association (HCA)
Architectural Review Committee (ARC)

Meeting Minutes

October 7, 2015

Meeting called to order at 6:19 PM

1. COMMITTEE MEMBERS:
 - a. ATTENDING: Joe Gagnier, Rick Seyler, Joe Levenduski, Sonja Benedict, and Bart Stewart
 - b. ABSENT: Connie Irby, Terry Petze
 - c. GUESTS: Home Owner: None
2. REVIEW OF AGENDA was approved (5-0)
3. MEETING MINUTES:

September 17, 2015, Approve 5-0.
4. OLD BUSINESS:
 - a. PREVIOUSLY SUBMITTED APPLICATIONS:
 - i. 1460-1 PROJECT#/DESCRIPTION: Hardscape fire pit area
 - ii. HOME OWNER: Cedric Moten
 - iii. ADDRESS: 11906 Europa Drive
 - iv. NOTES: Assigned to Bart Stewart. Approved (5-0).
5. NEW BUSINESS:
 - a. NEW APPLICATIONS: Box checked 10/7 at 11:30 am
 - i. 1461-1-2 PROJECT#/DESCRIPTION: 1461-1 fence; 1461-2 paver patio with fire pit and landscaping
 - ii. HOME OWNER: Jeff and Donna Schilly
 - iii. ADDRESS: 11700 Europa Drive
 - iv. NOTES: Assigned to Bart Stewart.
 - v. 1462-1 PROJECT#/DESCRIPTION: Kitchen and living room extension.
 - vi. HOME OWNER: Scott Birmingham

- vii. ADDRESS: 8502 Glendevon Circle
- viii. NOTES: Assigned to Joe Levenduski.
- ix. 1463-1 PROJECT#/DESCRIPTION: 10x20 shed
- x. HOME OWNER: Mark Luczkowski
- xi. ADDRESS: 11242 Isadora Drive
- xii. NOTES: Assigned to Rick Seyler.
- xiii. 1464-1-2 PROJECT#/DESCRIPTION: 1464-1 bonus room addition; 1464-2 raised deck.
- xiv. HOME OWNER: Barry and Melissa Brockwell
- xv. ADDRESS: 8012 Lammermoor Ct.
- xvi. NOTES: Assigned to Joe Gagnier
- xvii. 1465-1 PROJECT#/DESCRIPTION: Deck addition
- xviii. HOME OWNER: Michael A. Smoot
- xix. ADDRESS: 8200 Fair Isle Terrace
- xx. NOTES: Assigned to Sonja Benedict
- xxi. 1466-1 PROJECT#/DESCRIPTION: Driveway extension
- xxii. HOME OWNER: Rob and Briley Laurent
- xxiii. ADDRESS: 11401 Shagreen Lane
- xxiv. NOTES: Assigned to Sonja Benedict
- xxv. 1467-1 PROJECT#/DESCRIPTION: Landscaping improvements/dog run
- xxvi. HOME OWNER: Dawn Wade
- xxvii. ADDRESS: 11206 Kalliope Drive
- xxviii. NOTES: Assigned to Rick Seyler.

b. FINAL INSPECTIONS COMPLETED:

- i. 1432-1 PROJECT#/DESCRIPTION: Conversion of screen porch to sun room
- ii. HOME OWNER: Richard Goodbeer
- iii. ADDRESS: 12018 Glen Kilchurn Drive
- iv. NOTES: Assigned to Joe Gagnier. APPROVED (5-0).
- v. 1406-1 PROJECT#/DESCRIPTION: Garage Addition
- vi. HOME OWNER: Terry Petze

- vii. ADDRESS: 12001 Sidlaw Hills Terrace
- viii. NOTES: Assigned to Joe Gagnier. APPROVED (5-0)
- ix. 1430-1-2-3 PROJECT#/DESCRIPTION: 1430-1 shed;
1430-2 screen porch; 1430-3 removal of two trees.
- x. HOME OWNER: : Alfred Hans and Elizabeth
Hannenstein
- xi. ADDRESS: 12408 Wynnstay Court
- xii. NOTES: Assigned to Joe Levenduski. APPROVED (5-0).
- xiii. 1389-1 PROJECT#/DESCRIPTION: 22x16 patio with
pavers
- xiv. HOME OWNER: Mark and Amy Babcock
- xv. ADDRESS: 12712 Erington Terrace
- xvi. NOTES: Assigned to Joe Levenduski. APPROVED (5-0)
- xvii. 1384-1 PROJECT#/DESCRIPTION: Shed
- xviii. HOME OWNER: Scott Havens
- xix. ADDRESS: 7806 Duntrune Drive
- xx. NOTES: Assigned to Joe Levenduski. NOT Approved
(5-0). Violates A1-4 of Architectural Regulations.
(Accessory buildings and sheds must be set on a
concrete foundation with cinder block/brick, stone or
stucco façade. Bricks must be the same color and type
as the house. Foundations must match the house.
Skids or direct ground placement are prohibited). The
structure was not built as submitted to ARC.

c. NEW FINALS ASSIGNED: NONE

- 6. OTHER NEW BUSINESS: None.
- 7. OTHER OLD BUSINESS: None.
- 8. ADJOURNMENT: 7:09pm (Approved: 5-0)
- 9. NEXT MEETING: October 22, 2015 Submitted by Sonja Benedict