

*The Highlands Community Association (HCA)*  
*Architectural Review Committee (ARC)*

*Meeting Minutes*

November 4, 2015

Meeting called to order at 6:22 PM

1. COMMITTEE MEMBERS:

- a. ATTENDING: Joe Gagnier, Rick Seyler (came in later, not present for some votes), Joe Levenduski, Sonja Benedict, and Terry Petze
- b. ABSENT: Bart Stewart, Connie Irby
- c. GUESTS: Home Owner: None

2. REVIEW OF AGENDA was approved (3-0)

3. MEETING MINUTES:

October 22, 2015, Approve 3-0 as revised.

4. OLD BUSINESS:

a. PREVIOUSLY SUBMITTED APPLICATIONS:

- i. 1469-1 PROJECT#/DESCRIPTION: Install fence around HVAC and generator.
- ii. HOME OWNER: Terry Petze
- iii. ADDRESS: 12001 Sidlaw Hills Terrace
- iv. NOTES: Assigned to Sonja Benedict, APPROVED (3-0).
- v. 1468-1 PROJECT#/DESCRIPTION: 16X16 shed
- vi. HOME OWNER: Larry Price
- vii. ADDRESS: 8207 Ravenna Terrace
- viii. NOTES: Assigned to Joe Gagnier and Sonja Benedict, APPROVED (3-0).
- ix. 1470-1 PROJECT#/DESCRIPTION: 16x16 shed
- x. HOME OWNER: Antonio J. Starke

- xi. ADDRESS: 11248 Isadora Drive
- xii. NOTES: Assigned to Rick Seyler and Joe Gagnier, APPROVED (3-0).

5. NEW BUSINESS:

a. NEW APPLICATIONS: Box checked 11/7 at 1:00 pm

- i. 1471-1 PROJECT#/DESCRIPTION: Detached two story garage.
- ii. HOME OWNER: Rodney and Charlene Holmes
- iii. ADDRESS: 11212 Sterling Cove Dive
- iv. NOTES: Assigned to Joe Levenduski.
- v. 1472-1 PROJECT#/DESCRIPTION: Fence
- vi. HOME OWNER: Mitchel and Cheryl Kuptz
- vii. ADDRESS: 10406 Macandrew Lane
- viii. NOTES: Assigned to Sonja Benedict

b. FINAL INSPECTIONS COMPLETED.

- i. 1416-1 PROJECT#/DESCRIPTION: Fence
- ii. HOME OWNER: Roland and Melody Caldwell
- iii. ADDRESS: 11230 Sterling Cove Drive
- iv. NOTES: Assigned to Joe Gagnier. APPROVED (4-0).
- v. 1413-1 PROJECT#/DESCRIPTION: Tree Removal
- vi. HOME OWNER: Cedric Moten
- vii. ADDRESS: 11906 Europa Drive
- viii. NOTES: Assigned to Rick Seyler. APPROVED (4-0).
- ix. 1417-1 PROJECT#/DESCRIPTION: Play Set
- x. HOME OWNER: Justin Willis
- xi. ADDRESS: 12007 Glenn Kilchurn

- xii. NOTES: Assigned to Rick Seyler. APPROVED (4-0).
- xiii. 1395-1 PROJECT#/DESCRIPTION: Shed
- xiv. HOME OWNER: Bart Stewart
- xv. ADDRESS: 7418 Rosemead Lane
- xvi. NOTES: Assigned to Sonja Benedict. APPROVED (4-0).

c. NEW FINALS ASSIGNED:

- i. 1419-1 PROJECT#/DESCRIPTION: Sunroom
- ii. HOME OWNER: Robert Elliott
- iii. ADDRESS: 10907 Sterling Cove Drive
- iv. NOTES: Assigned to Joe Gagnier.
- v. 1422-1 PROJECT#/DESCRIPTION: Patio
- vi. HOME OWNER: David and Sonja Benedict
- vii. ADDRESS: 11231 Isadora Drive
- viii. NOTES: Assigned to Joe Gagnier.
- ix. 1423-1-2-3 PROJECT#/DESCRIPTION: Pool install (1), tree removal (2), retaining wall and walkway (3).
- x. HOME OWNER: Luanne Brubaker
- xi. ADDRESS: 11413 Braidstone Lane
- xii. NOTES: Assigned to Joe Levenduski.
- xiii. 1425-1 PROJECT#/DESCRIPTION: Patio and fire pit
- xiv. HOME OWNER: Cedric Moten
- xv. ADDRESS: 11906 Europa Drive
- xvi. NOTES: Assigned to Rick Seyler.
- xvii. 1438-1 PROJECT#/DESCRIPTION: Detached garage
- xviii. HOME OWNER: Mitchell Kuptz
- xix. ADDRESS: 10406 Macandrew Lane

xx. NOTES: Assigned to Sonja Benedict.

6. OTHER NEW BUSINESS: None.
7. OTHER OLD BUSINESS: None.
8. ADJOURNMENT: 7:03pm (Approved: 4-0)
9. NEXT MEETING: November 19, 2015 Submitted by Sonja Benedict