

The Highlands Community Association (HCA)  
Architectural Review Committee (ARC)

Meeting Minutes

November 19, 2015

Meeting called to order at 6:21 PM

1. COMMITTEE MEMBERS:
  - a. ATTENDING: Joe Gagnier, Rick Seyler (came in later, not present for some votes), Joe Levenduski, Sonja Benedict, Bart Stewart, Connie Irby and Terry Petze
  - b. ABSENT: NONE
  - c. GUESTS: Home Owner: Charlene Holmes
2. REVIEW OF AGENDA was approved (5-0)
3. MEETING MINUTES:

November 4, 2015, Approve 5-0 as revised.
4. OLD BUSINESS:
  - a. PREVIOUSLY SUBMITTED APPLICATIONS:
    - i 1472-1 PROJECT#/DESCRIPTION: Fence
    - ii HOME OWNER: Mitchel and Cheryl Kuptz
    - iii ADDRESS: 10406 Macandrew Lane
    - iv NOTES: Assigned to Sonja Benedict and Rick Seyler.  
APPROVED (5-0).
    - v 1471-1-2 PROJECT#/DESCRIPTION:  
(1) Detached two story garage, (2) tree removal.
    - vi HOME OWNER: Rodney and Charlene Holmes
    - vii ADDRESS: 11212 Sterling Cove Dive

- viii NOTES: Assigned to Joe Levenduski and Bart Stewart. APPROVED (5-0).
- ix 1474-1 PROJECT#/DESCRIPTION: Enclosing an existing deck.
- x HOME OWNER: Rodney and Charlene Holmes
- xi ADDRESS: 11212 Sterling Cove Dive xii. NOTES: Assigned to Joe Levenduski and Bart Stewart. APPROVED (5-0). This application was received after the last meeting and will not be found in prior meeting minutes. While out for the site visit for 1471-1-2 ARC member's conducted this site visit as well.

5. NEW BUSINESS:

a. NEW APPLICATIONS: None box checked 11/19 at 1:00 pm

b. FINAL INSPECTIONS COMPLETED.

- i 1415-1 PROJECT#/DESCRIPTION: Fence
- ii HOME OWNER: Julie Meyers
- iii ADDRESS: 11012 Isadora Drive
- iv NOTES: Assigned to Joe Connie Irby. APPROVED (5-0).
- v 1438-1 PROJECT#/DESCRIPTION: Detached garage
- vi HOME OWNER: Mitchell Kuptz
- vii ADDRESS: 10406 Macandrew Lane
- viii Notes: Assigned to Sonja Benedict. Tabled until electric permits received.
- ix 1422-1 PROJECT#/DESCRIPTION: Patio
- x HOME OWNER: David and Sonja Benedict
- xi ADDRESS: 11231 Isadora Drive

- xii NOTES: Assigned to Joe Gagnier. APPROVED (5-0) with one abstaining.
  
- xiii 1419-1 PROJECT#/DESCRIPTION: Sunroom
- xiv HOME OWNER: Robert Elliott
- xv ADDRESS: 10907 Sterling Cove Drive
- xvi NOTES: Assigned to Joe Gagnier. APPROVED
  
- xvii 1425-1 PROJECT#/DESCRIPTION: Patio and fire pit
- xviii HOME OWNER: Cedric Moten
- xix ADDRESS: 11906 Europa Drive
- xx NOTES: Assigned to Rick Sevier. APPROVED (6-0) with exception as the completed project did not have the fire pit which will be on a different application.

c. NEW FINALS ASSIGNED:

- i 1427-1 PROJECT#/DESCRIPTION: Screen in existing covered deck.
- ii HOME OWNER: Brian and Jean Davis
- iii ADDRESS: 8231 Macandrew Place
- iv NOTES: Assigned to Joe Gagnier.
  
- v 1428-1 PROJECT#/DESCRIPTION: Basketball goal and trampoline
- vi HOME OWNER: John and Aileen Cason
- vii ADDRESS: 7501 Maciachlan Drive
- viii NOTES: Assigned to Joe Levenduski
  
- ix 1429-1 PROJECT#/DESCRIPTION: Tree Removal

- x HOME OWNER: Matthew and Janel Reynolds
- xi ADDRESS: 7800 Grampian Ct
- xii NOTES: Assigned to Joe Levenduski.
  
- xiii 1434-1 PROJECT#/DESCRIPTION: Playground equipment
- xiv HOME OWNER: Julie Williams
- xv ADDRESS: 10900 Kalliope Drive
- xvi NOTES: Assigned to Bart Stewart.
  
- xvii 1436-1 PROJECT#/DESCRIPTION: Trampoline
- xviii HOME OWNER: Stephen New
- xix ADDRESS: 7418 Maciachlan Drive
- xx NOTES: Assigned to Bart Stewart.
  
- xxi 1437-1-2 PROJECT#/DESCRIPTION:  
(1) Tree Removal, (2) Satellite Dish
- xxii HOME OWNER: John and Aileen Cason
- xxiii ADDRESS: 7501 Maciachlan Drive
- xxiv NOTES: Assigned to Joe Levenduski.
  
- xxv 1439-1-2 PROJECT#/DESCRIPTION:  
(1) Deck, (2) Sidewalk
- xxvi HOME OWNER: Dwayne Bell
- xxvii ADDRESS: 8307 Kalliope ct
- xxviii NOTES: Assigned to Connie Irby.
  
- xxix 1440-1 PROJECT#/DESCRIPTION: Deck repaint, add trellis

xxx HOME OWNER: Michael and Shannon Jobs

xxxi ADDRESS: 11321 Glendevon Road

xxxii NOTES: Assigned to Sonja Benedict.

6. OTHER NEW BUSINESS:

Meeting dates to be selected for next year, assigned to Sonja Benedict.

7. OTHER OLD BUSINESS: None.

8. ADJOURNMENT: 6:59 pm (Approved: 6-0)

9. NEXT MEETING: December 2, 2015 Submitted by Sonja Benedict