

The Highlands Community Association (HCA)
Architectural Review Committee (ARC)

Meeting Minutes

December 2, 2015

Meeting called to order at 6:21 PM

1. COMMITTEE MEMBERS:
 - a. ATTENDING: Joe Gagnier, (came in later, not present for some votes), Joe Levenduski, Sonja Benedict, Bart Stewart and Terry Petze
 - b. ABSENT: Rick Seyler and Connie Irby
 - c. GUESTS: Home Owner: None

2. REVIEW OF AGENDA was approved (4-0)

3. MEETING MINUTES: November 19, 2015, Approve 4-0 as amended.

4. OLD BUSINESS:
 - a. PREVIOUSLY SUBMITTED APPLICATIONS: None.

5. NEW BUSINESS:
 - a. NEW APPLICATIONS: None (Box checked 12/2 at 3:00 pm)

 - b. FINAL INSPECTIONS COMPLETED.
 - i 1438-1 PROJECT#/DESCRIPTION: Detached garage
 - ii HOME OWNER: Mitchell Kuptz
 - iii ADDRESS: 10406 Macandrew Lane
 - iv Notes: Assigned to Sonja Benedict. Tabled until electric permits received.

- v 1427-1 PROJECT#/DESCRIPTION: Screen in existing covered deck.
- vi HOME OWNER: Brian and Jean Davis
- vii ADDRESS: 8231 Macandrew Place
- viii NOTES: Assigned to Joe Gagnier. APPROVED (4-0).
- ix 1434-1 PROJECT#/DESCRIPTION: Playground equipment
- x HOME OWNER: Julie Williams
- xi ADDRESS: 10900 Kalliope Drive
- xii NOTES: Assigned to Bart Stewart. APPROVED (4-0).

- xiii 1436-1 PROJECT#/DESCRIPTION: Trampoline
- xiv HOME OWNER: Stephen New
- xv ADDRESS: 7418 Maciachlan Drive
- xvi NOTES: Assigned to Bart Stewart. APPROVED (4-0).

C. NEW FINALS ASSIGNED:

- i 1428-1 PROJECT#/DESCRIPTION: Basketball goal and trampoline
- ii HOME OWNER: John and Aileen Cason
- iii ADDRESS: 7501 Maciachlan Drive
- iv NOTES: Assigned to Joe Levenduski
- v 1429-1 PROJECT#/DESCRIPTION: Tree Removal
- vi HOME OWNER: Matthew and Janel Reynolds
- vii ADDRESS: 7800 Grampian Ct
- viii NOTES: Assigned to Joe Levenduski.

- ix 1437-1-2 PROJECT#/DESCRIPTION•.
(1) Tree Removal, (2) Satellite Dish
- X HOME OWNER: John and Aileen Cason
- xi ADDRESS: 7501 Maciachlan Drive
- xii NOTES: Assigned to Joe Levenduski.

- xiii 1439-1-2 PROJECT#/DESCRIPTION: (1) Deck, (2) Sidewalk
- xiv HOME OWNER: Dwayne Bell
- xv ADDRESS: 8307 Kalliope Ct
- xvi NOTES: Assigned to Connie Irby.

- xvii 1440-1 PROJECT#/DESCRIPTION. Deck repaint, add trellis
- xviii HOME OWNER: Michael and Shannon Jobs
- xix ADDRESS: 11321 Glendevon Road
- xx NOTES: Assigned to Sonja Benedict.

- xxi 1453-1 PROJECT#/DESCRIPTION: Treehouse
- xxii HOME OWNER: Michael Logan
- xxiii ADDRESS: 11451 Glendevon Road
- xxiv NOTES: Assigned to Sonja Benedict.

- xxv 1460-1 PROJECT#/DESCRIPTION: Hardscape fire pit area with
playground sand/pea gravel (non permanent fire pit)
- xxvi HOME OWNER: Cedric Moten
- xxvii ADDRESS: 11906 Europa Drive
- xxviii NOTES: Assigned to Rick Seyler.

XXIX 1461-1-2 PROJECT #/DESCRIPTION: (1) Installation of 4' black aluminum fence, (2) paver patio/shrubbery landscaping backyard

XXX HOME OWNER: Jeff and Donna Schilly

XXXI ADDRESS: 11700 Europa Drive

XXXii NOTES: Assigned to Bart Stewart.

6. OTHER NEW BUSINESS: Meeting dates determined for 2016 (Approved: 4-0).

CY16 1Qtr	CY16 2Qtr	CY16 3Qtr	CY16 4Qtr
Jan 6, 21	Apr 6, 21	Jul 6, 21	Oct 5, 20
Feb 3, 18	May 4, 19	Aug 3, 18	Nov 2, 17
Mar 2, 17	Jun 1, 16	sep 7, 22	Dec 7

7. OTHER OLD BUSINESS: None.

8. ADJOURNMENT: 6:38 pm (Approved: 4-0).

9. NEXT MEETING: January 6, 2016 (Submitted by Bart Stewart).