

The Highlands Community Association (HCA)
Architectural Review Committee (ARC)

Meeting Minutes

March 3, 2016

Meeting called to order at 6:19 PM

1. COMMITTEE MEMBERS:

- a. **ATTENDING:** Sonja Benedict, Rick Seyler and Bart Stewart
- b. **ABSENT:** Connie Irby, Joe Levenduski and Terry Petze (HOA Representative)
- c. **GUESTS:** Home Owner: None

2. REVIEW OF AGENDA: APPROVED 3-0.

3. MEETING MINUTES: February 18, 2016. APPROVED 3-0.

4. OLD BUSINESS:

a. PREVIOUSLY SUBMITTED APPLICATIONS:

- i. **1478-1** – Project Description: Installation of Wood Fence in Rear Yard
- ii. **Address:** 7401 Crathes Terrace
- iii. **Homeowners:** Elliot & Donna DeJarnette
- iv. **NOTES:** Assigned to Sonja Benedict. Approved 3-0.
- v. **1468-1-2** – Project Description: (1) Shed (application approved) (2) addendum paver stone patio at entrance of shed, approximately ten feet
- vi. **Address:** 8207 Revenna Terrace
- vii. **Homeowners:** Larry R. Price
- viii. **Originally assigned to Sonja Benedict. No vote at this time due to addendum.**

5. NEW BUSINESS:

a. NEW APPLICATIONS: (Box checked March 2, 2016 at 2:55 p.m.)

- i. 1482-1 – Project Description: Pool**
- ii. Address: 7913 Erinton Drive**
- iii. Homeowners: Tabitha VanDeMar**
- iv. Assigned: Rick Seyler**
- v. 1483-1-2 – Project Description: (1) Unattached pergola, (2) Three flower beds**
- vi. Address: 11206 Kalliope Drive**
- vii. Homeowners: Dawn Wade**
- viii. Assigned: Sonja Benedict**
- ix. 1484-1 – Project Description: Roof Replacement**
- x. Address: 11820 Glendevon Terrace**
- xi. Homeowners: Ed Dentel**
- xii. Assigned: Bart Stewart**

b. FINAL INSPECTIONS COMPLETED: No final inspections were assigned at the previous ARC meeting held on February 18, 2016

c. NEW FINALS ASSIGNED:

- i. 1400-1-2 – Project Description: (1) Tree Removal (2) Free standing garage**
- ii. Address: 11107 Isadora Drive**
- iii. Homeowners: Joseph Kirby**
- iv. Assigned: Sonja Benedict**
- v. 1442-1 – Project Description: Fence**
- vi. Address: 12624 Crathes Lane**
- vii. Homeowners: Kimberly Lemite**
- viii. Assigned: Bart Stewart**
- ix. 1444-1-2 – Project Description: (1) Screened porch (2) Relocate existing pergola**
- x. Address: 11106 Isadora Drive**

- xi. Homeowners: Paul and Jenny Hyland
- xii. Assigned: Sonja Benedict
- xiii. 1448-1 – Project Description: Replacement of existing fence
- xiv. Address: 8500 Covina Court
- xv. Homeowners: Paul and Anne Palisano
- xvi. Assigned: Bart Stewart
- xvii. 1480-1 – Project Description: Fence
- xviii. Address: 11242 Isadora Drive
- xix. Homeowners: Mark Luczkowski
- xx. Assigned: Bart Stewart

6. OTHER NEW BUSINESS: None.

7. OTHER OLD BUSINESS: None.

8. ADJOURNMENT: 7:00 pm - APPROVED 3-0.

9. NEXT MEETING: March 17, 2016 (Submitted by Bar Stewart).