

Highlands Architectural Review Committee (ARC)  
Minutes January 3, 2018

1. Attendance: (Meeting called to order: 6:30 p.m.)
  - a. Attending: Rick Seyler, Cheryl Rivet, Kim Dembrosky
  - b. Absent: Bart Stewart
  - c. Board Member: none
  - d. Homeowners present: Rich Potter, Scott Birmingham
2. Review of Agenda:
3. Review of Minutes for December 13, 2017: Rick moved amended minutes; Kim seconded—3-0
4. Membership: New candidates for ARC recommended to the Board include Scott Birmingham (3 yr), John Unkel (2 yr), Rich Potter (3 yr) HOA meeting Jan 10, 2018
5. Old Business:
  - a. 1617-1,-2 –fence; color change to front and garage door
    - i. 11831 Dunnottar Terr
    - ii. Willie Crew III
    - iii. Assigned: Cheryl Rivet moved; Kim seconded to approve 3-0 so Voted
  - b. 1618-1 fence
    - i. 11301 Glendevon Rd
    - ii. Elizabeth Robinson
    - iii. Assigned: Rick Seyler moved; Kim seconded to approve 3-0 So Voted
  - c. 1619-1 —Concrete patio
    - i. 8300 MinervaTerr
    - ii. Avery Miller
    - iii. Assigned: Rick Seyler moved; Kim seconded to approve 3-0 So Voted
6. New Project Business: ARC box checked 1:00 p.m. 1/3 /18
  - a. 1619-1 —Concrete patio
    - i. 8300 MinervaTerr
    - ii. Avery Miller
    - iii. Assigned: Rick Seyler –Addressed under old business 5 (c)
  - b. 1620-1 —fence
    - i. 12231Hadden Hall Dr
    - ii. Don Childers
    - iii. Assigned: Cheryl
7. Finals Assigned Previously:
  - a. 1448-1 –replacement fence
    - i. 8500 Covina Ct
    - ii. Paul & Anne Palisano
    - iii. Assigned: Bart Stewart –more time granted
  - b. 1462-1 – room addition
    - i. 8502 Glendevon Circle
    - ii. Scott Birmingham
    - iii. Assigned: Bart Stewart -more time granted
  - c. 1463-1 accessory building
    - i. 11242 Isadora Dr
    - ii. Mark Luczkowski
    - iii. Assigned: Rick Seyler –more time granted
  - d. 1470-1 –accessory bldg
    - i. 11248 Isadora Dr

- ii. Antonio Starke
    - iii. Assigned: reassigned to Rick Seyler; waiting on electrical work –more time granted
  - e. 1476 -1-6 –1 bonus room, -2cement driveway, -3 play structure, -4 basketball hoop, -5concrete stairs & pathway, -6 retaining wall
    - i. 7813 Grampian Ct
    - ii. John & Heather Pettis
    - iii. Assigned: Bart Stewart—only partially completed; expect completion in 1 month –more time granted
  - f. 1492-1-2 –1) In-ground pool; 2) Fence
    - i. 8318 Kalipso Lane
    - ii. Thomas Brovillard
    - iii. Assigned: reassigned to Bart Stewart –more time granted
  - g. 1586-1 --deck
    - i. 8300 Minerva Terr
    - ii. Avery Miller
    - iii. Assigned: Rick Seyler moved; Cheryl seconded to approve 3-0 So voted
  - h. 1594-1 --siding color change
    - i. 8231 Macandrew Pl
    - ii. Brian & Jean Davis
    - iii. Assigned: Cheryl Rivet moved; Rick seconded to approve 3-0 So voted
- 8. New Finals Assigned:
  - a. none assigned
- 9. Other New Business:
  - a. Ask Martha at ACS west about computer program for ARC. Inquire to find out if program is completely finished and ready for use. The program was unfinished and not able to be implemented approximately a year ago when first purchased.
- 10. Other Old Business:
  - a. 2018 ARC meeting dates: Jan 3 & 18, Feb 7 & 22, Mar 7 & 22, Apr 4 & 19, May 2 & 17, June 6 & 21, July 11 & 26, Aug 8 & 23, Sept 5 & 20, Oct 3 & 18, Nov 7 & 29, Dec 12
  - b. Solar Panel guidelines revisions- more time granted
  - c. Electing officer positions for ARC.
    - Kim moved to elect Rick Seyler as Chairman, Cheryl seconded 3-0 So Voted
    - Chairman elect Rick Seyler appointed Kim Dembrosky Vice Chair
    - Recording secretary will be rotated amongst all committee members.
- 11. Adjournment: 7:16 p.m.
- 12. Next meeting: January 18, 2018 at 6:30 p.m.