

Highlands Architectural Review Committee (ARC) MINUTES August 8, 2018

1. Attendance: (Meeting called to order: 6:42 p.m.)
 1. Attending: Rick Seyler, Kim Dembrosky, Rich Potter, Cheryl Rivet, John Unkel, Scott Birmingham
 2. Absent: Bart Stewart
 3. Board Members: None
 4. Homeowners present: Paul Hyland
2. Review of Agenda: No issues
3. Review of Minutes for July 26 2018: Rick moved; Kim seconded to approve the minutes with the correction of 5.4 Project 1679-1 Assigned to Cheryl Rivet. Scott Birmingham moved; Kim Dembrosky seconded to approve. So Voted 4-0.

Kim addressed the need to have just one or two people involved with the minutes to keep better track of them. She has compiled all minutes from 2017-2018 and sent copies to the Association. A motion was made by Rich and seconded by Rick to place the secretarial duties with Cheryl Rivet with Kim as the backup.

4. Membership: None

New Business of homeowner taken out of scheduled order to allow Mr. Hyland to explain his project so that he would not have to stay for the entire meeting. Project 1685 (6.3) was explained by homeowner.

5. Old Business:

1. 1635-1 —detached garage
 - 1.1. 12712 Ballater Pl
 - 1.2. Richard & Cindy Rood
 - 1.3. Assigned: Rich Potter moved; Rick seconded to approve new site. Approved 6-0 with the condition a county permit is provided. There is only one option of placement of the garage on the property.
2. 1678-1-3 —1) tree removal, -2) fence, -3) driveway extension
 - 2.1 12712 Ballater Pl
 - 2.2 Richard & Cindy Rood
 - 2.3 Assigned: Rich Potter moved; Rick seconded to approve. Approved 6-0
3. 1681-1 Accessory Building
 - 3.1 8319 Fedora Drive
 - 3.2 Dale and Kathy Hood
 - 3.3 Assigned Rich Potter moved Kim seconded approved 6-0 with the condition Homeowner submits an electrical permit and landscaping plan.
4. 1683-1 — tree removal
 - 4.1 8307 Shagreen Ct
 - 4.2 Lynn Herman
 - 4.3 Assigned: Rick Seyler moved; Rich seconded to approve. Approved 6-0. Homeowner is doing project in conjunction with neighbor and sharing cost.
6. New Project Business: (ARC Box checked 5:00 p.m 8/7/18)
 1. 1683-1 —tree removal
 - 1.1 8307 Shagreen Ct

- 1.2 Lynn Herman
 - 1.3 Assigned: *See 5-4 above*
- 2. 1684-1— tree removal
 - 2.1 11206 Regalia Dr
 - 2.2 Mark Giffard
 - 2.3 Assigned: John Unkel
- 3. 1685-1 —room addition
 - 3.1 11106 Isadora Dr
 - 3.2 Paul & Jenny Hyland
 - 3.3 Assigned: Rich Potter
- 4. 1686-1 — tree removal
 - 4.1 8406 Seaview Dr
 - 4.2 Ron & Joyce Perkinn
 - 4.3 Assigned: Rick Seyler
- 7. Finals Assigned Previously
 - 1. 1519-1 — pool
 - 1.1 7501 Maclachlan Dr
 - 1.2 John & Aileen Cason
 - 1.3 Assigned: Cheryl Rivet Still no approval from county, The motion was made by Rick and seconded by Kim for Cheryl will make one more call and if no response, file will be sent to Martha to process a letter. Motion approved 6-0
 - 2. 1544-1 — tree removal
 - 2.1 11307 Allerdice Terr
 - 2.2 Boston & Dana Mason
 - 2.3 Assigned: John Unkel More time needed
 - 3. 1545-1 — tree removal
 - 3.1 11143 Lyndenwood Dr
 - 3.2 Richard Reeves
 - 3.3 Assigned: John Unkel More time needed
 - 4. 1546-1,-2 —1) porch roof, -2) deck
 - 4.1 8425 Rockvalley Ln
 - 4.2 Vincent Sauderi
 - 4.3 Assigned: Kim Dembrosky; More time needed
 - 5. 1561-1 —fence
 - 5.1 11112 Sterling Cove Dr
 - 5.2 Brian Sallerson
 - 5.3 Assigned: Cheryl Rivet More time needed
 - 6. 1562-1 —tree removal
 - 6.1 11212 Kalliope Dr
 - 6.2 Abiodun & Cecilia Adekoya
 - 6.3 Assigned: Rich Potter More time needed
 - 7. 1568-1 —tree removal
 - 7.1 11519 Fair Isle Dr
 - 7.2 Andre Desima
 - 7.3 Assigned: Cheryl Rivet moved; Rick seconded to approve. Approved 6-0
 - 8. 1570-1 —fence
 - 8.1 12318 Wynnstay Ln
 - 8.2 John Guzowski
 - 8.3 Assigned: Kim Dembrosky moved; Cheryl seconded to approve. Approved 6-0
 - 9. 1571-1 —fence

- 9.1 8025 Lake Margaret Pl
- 9.2 Andrea Hall
- 9.3 Assigned: Rich Potter moved; Kim seconded to approve. Approved 6-0
- 10. 1572-1 —color change to shingles
 - 10.1 8232 MacAndrew Ct
 - 10.2 Eric Lin
 - 10.3 Assigned: Kim Dembrosky moved; John seconded to approve. Approved 6-0
- 11. 1575-1 —screened porch
 - 11.1 11412 Black Isle Way
 - 11.2 Melanie & Becky Bach
 - 11.3 Assigned: Scott Birmingham More time needed
- 12. 1576-1 —outdoor fireplace
 - 12.1 11106 Isadora Dr
 - 12.2 Paul & Jenny Hyland
 - 12.3 Assigned: Kim Dembrosky moved; Cheryl seconded to approve. Approved 6-0
- 13. 1578-1-2 —1) sunroom, -2) deck
 - 13.1 11918 Dunnottar Terr
 - 13.2 Charley & Shirley Faniel
 - 13.3 Assigned: Rich Potter More time needed
- 14. 1580-1 —playset
 - 14.1 12001 Sidlaw Hills Ln
 - 14.2 Jeff Cree
 - 14.3 Assigned: Cheryl Rivet moved; Rick seconded to approve. Approved 6-0
- 15. 1663-1 —weather vane
 - 15.1 8019 Clancy Pl
 - 15.2 Henry & Laurie Cobb
 - 15.3 Assigned: Rick Seyler moved; Rich seconded to approve. Approved 6-0
- 16. 1671-1 — fence
 - 16.1 3113 Clancy Ct
 - 16.2 Rhoda Raymond
 - 16.3 Assigned: Rick Seyler moved; Kim seconded to approve. Approved 6-0
- 17. 1679-1 — pave driveway
 - 17.1 11311 Glendevon Rd
 - 17.2 William & Joan Wallace
 - 17.3 Assigned: Rick Seyler moved; Cheryl seconded to approve. Approved 6-0
- 8. New Finals Assigned:
 - 1. 1580-1 —playset
 - 1.1 12001 Sidlaw Hills Ln
 - 1.2 Jeff Cree
 - 1.3 Assigned: Cheryl Rivet – *See 7.14 above*
 - 2. 1581-1-2 — 1) color change to siding, -2) change doors and shutter color
 - 2.1 8225 Sterling Cove Terr
 - 2.2 Juan Miguel & Nathaly Gutierrez
 - 2.3 Assigned: Kim Dembrosky
 - 3. 1582-1 —detached garage
 - 3.1 12112 Glen Kilchurn Dr
 - 3.2 Ronald O'Shields
 - 3.3 Assigned: Rich
 - 4. 1583-1-2 —1) replace front door, -2) replace garage door
 - 4.1 8519 Brechin Ln

- 4.2 Michael Beavers
 - 4.3 Assigned: Scott
 - 5. 1587-1 —screened porch
 - 5.1 12037 Dunnottar Dr
 - 5.2 Hans Pfitzer
 - 5.3 Assigned: John
 - 6. 1589-1 —room addition
 - 6.1 11919 Dunvegan Ct
 - 6.2 Denis & Jacqueline Wallace
 - 6.3 Assigned: Rich
 - 7. 1663-1 —weather vane
 - 7.1 8019 Clancy Pl
 - 7.2 Henry & Laurie Cobb
 - 7.3 Assigned: Rick Seyler *See 7.15 above*
 - 8. 1671-1 — fence
 - 8.1 3113 Clancy Ct
 - 8.2 Rhoda Raymond
 - 8.3 Assigned: Rick Seyler *See 7.16 above*
 - 9. 1679-1 — pave driveway
 - 9.1 11311 Glendevon Rd
 - 9.2 William & Joan Wallace
 - 9.3 Assigned: Rick Seyler *See 7.17 above*
9. Other New Business:
- 1. Rick received a letter regarding mail box post paint. Homeowner says the colors do not match from hardware store to hardware store, brand to brand. They all have different codes. The accepted codes need to be updated to obtain the correct formula. The hardware stores can also cross reference the codes for the customer in the paint department. Acceptable codes will be presented at the next meeting.
10. Other Old Business:
- 1. None
11. Adjournment: 7:45 p.m.
12. Next Meeting: August 23, 2018 at 6:30 p.m.

*Respectively submitted,
Cheryl Rivet*