

Highlands Architectural Review Committee (ARC) Final Minutes April 3, 2019

Attendance: (Meeting called to order @ 6:30 p.m.)

1. Attending: Kim Dembrosky, Cheryl Rivet, Rick Seyler (6:39 pm), Rich Potter, Scott Birmingham
 2. Absent: John Unkel
 3. Board Members: None
 4. Homeowners present: Shurland Murren
2. Review of Agenda: Cheryl moved, Scott seconded to approve, approved 4-0
3. Review of Minutes for March 21, 2019, Kim moved, Rich seconded, approved 4-0
4. Membership Kim has contacted two interested prospective members and invited them to attend the meeting.
5. Old Business:
1. 1736-1-3 driveway expansion, swingset, deck
 - *11806 Fedora Pl
 - *Jason Pentecost
 - *Assigned: Cheryl Rivet moved; Scott seconded to approve, approved 4-0
 2. 1737-1&2 Pool w/fence enclosure & patio
 - *8233 Macandrew Ct
 - *Rolf & Sandra Henn
 - *Assigned: Scott Birmingham moved; Cheryl seconded to approve with the condition of supplying the building permit. A variance of a drainage area 8' forward of the back end of the house was allowed. Approved 5-0
 3. 1738-1-3 Pavillion, shed & paver patio
 - *7419 Dunollie Dr
 - *Shurland Murren
 - *Assigned: Rick Seyler moved; Cheryl seconded to approve with the amendment to add a patio and walkway from patio around to the driveway if homeowner wishes. Conditions of roof pitch of 8/12 for the shed and foundation confirmation and confirmation of distance from the septic field. Approved 5-0
 4. 1739-1 Detached garage
 - *8407 Europa Ct
 - *Frederick Langhorn
 - *Assigned: Rich Potter more time needed as homeowner gave contractor information instead of homeowner's information. Difficult to reach.
 5. 1740-1 fence
 - *8101 Aldera Ln
 - *Tim Rollins
 - *Assigned: Cheryl Rivet moved; Scott seconded to approve with variance of 8' extension of fence from rear plane of home to accommodate septic valve. Approved 5-0
 6. 1741-1 tree removal
 - *8213 Fair Isle Ter
 - *Marvin & Jean Anderson
 - *Assigned: John Unkel, more time needed

6. New Project Business: (ARC Box checked 4/3/19 @ 8:30 a.m.)

1. 1742-1 Landscape project
 - *8519 Brechin Ln
 - *Michael Beavers
 - *Assigned: Rich Potter-w/final 1694 1&2
2. 1743-1 retaining wall
 - *12824 Crathes Ln
 - *Mark Camporini
 - *Assigned: Rich Potter
3. 1744-1 Patio & walkway
 - *12619 Crathes Ln
 - *Robert Jepsen
 - *Assigned: Cheryl – needs plat

7. Finals Assigned Previously:

1. 1643-1 Detached garage
 - *8437 Fedora Dr
 - *David Owen
 - *Assigned: Rich moved, Cheryl seconded. Approved 5-0
2. 1668-1 fence extension & brush clearing
 - *11001 Isadora Dr
 - *CJ & Anna Szuba
 - *Assigned: Cheryl Rivet, more time, project has not been started
3. 1669 1&2 fence, deck & outside shower
 - *11013 Aldera Pl
 - * Michael Lampro & Francine Groskin
 - *Assigned: Rick Seyler, more time needed, no final county approval
4. 1670-1 Home addition
 - *11743 Burray Rd
 - *Randall Tootle
 - *Assigned: Rick Seyler, more time needed
5. 1672-1 Deck
 - *8219 Aldera Ln
 - *Kerry Bunting
 - *Assigned: Scott Birmingham, more time needed, no county final approval
6. 1705-1 generator
 - *7513 Maclachlan dr
 - *Christopher Carter
 - *Assigned: Kim Dembrosky moved, Rick seconded, approved 5-0
7. 1716-1 Detached garage
 - *12601 Grampian Ln
 - *John Lash
 - *Assigned: Kim Dembrosky moved, Rick seconded, approved 5-0
8. 1718-1 tree removal
 - *12201 Whitley Manor
 - * Dennis Lacheney

*Assigned: Cheryl Rivet, Rich seconded, approved 5-0 (See 11)

8. New Finals Assigned:

1. 1506-1 Shed exchange due to review failure
 - *12606 Erinton Ct
 - *Clifton Wiley
 - Assigned: Rick Seyler
2. 1635-1 2 detached garage (also see 1678-1,2,3)
 - *12712 Ballater Pl
 - *Richard Rood
 - *Assigned: Rich Potter
3. 1676-1 fence
 - *8112 Braidstone Ter
 - *Charlie Stevenson
 - *Assigned: Cheryl Rivet
4. 1678-1,2,3 Tree removal, fence, driveway extension
 - *12712 Ballater Pl
 - *Richard Rood
 - *Assigned: Rich Potter
5. 1680-1 Swimming pool
 - *11113 Sterling Cove Dr
 - *Jeff McKay
 - *Assigned: Scott Birmingham
6. 1683-1 tree removal
 - *8307 Shagreen Ct
 - *Lynn Herman
 - *Assigned: Rick Seyler
7. 1682-1,2 sunroom, deck, and generator relocation & HVAC
 - *8331 Sterling Cove Pl
 - *Stanley & DiAnne Knapp
 - *Assigned: Scott Birmingham
8. 1686-1 Tree removal
 - *8406 Seaview Dr
 - *Ron & Joyce Perkins
 - *Assigned: Rick Seyler
9. 1687-1 Shed
 - *8312 Fedora Dr
 - *Juan Gachet
 - *Assigned: Cheryl Rivet
10. 1691-1 playset
 - *7431 Maclachlan Dr
 - *Steve Franklin
 - *Assigned: Cheryl Rivet
11. 1694-1,2 addition
 - *8519 Brechin Lane
 - *Michael Beavers

*Assigned: Rich Potter-

9. Other New Business:

1. Unapproved projects on Grampian

10. Old Business:

1. Nick Fessick publisher. Life at the Highlands Magazine-Article was not in this month's magazine. Kim submitted bullet points. He wanted very short and sweet. Article will be in May magazine, not too much on the ARC
2. Comprehensive review of regulations-Rick-target August 2019 publishing. Committee to discuss A1-A7 Review and updating on A1-A4. Will pick up on A7 to A10 next meeting
3. Mr. Camporini is appealing the ARC approval with conditions for his project to the Board of Directors. BOD meeting 3/27/19
4. ARC items before the BOD
 - a. Proposed changes to Administrative Resolution #6-passed BOD 1/23/19-edit copy on website
 - b. updated ARC description voted 11/8/18 not yet on website. BOD 11/14/18. BOD voted again 3/27/19 as it wasn't in the minutes
 - c. mailbox paint specifications revisions are not posted online in regulations appendix c or the Highlands mailbox and stand design specifications also posted online-on hold for BOD approval until numbers are confirmed.
 - d. Revision of A26 to further clarify language.-sent to ACS West & Matt Cullather 2/11/19. BOD voted 3/27/19
 - e. Amend application #4- sent to BOD 2/12/19. BOD voted 3/27/19
 - f. Appendix C and mailbox post standard for address numbers-sent to ACS West/BOD 03/17/19. BOD voted 3/27/19

11. Member Voice: None

12. Adjournment: Cheryl moved and Rich seconded to adjourn, approved 5-0 Adjourned 8:47 pm.

13. Next Meeting: April 25, 2019 at 6:30 p.m.

** The first four items were voted 4-0 and the remainder were 5-0.

Respectively Submitted,

Cheryl Rivet