

**Highlands Architectural Review Committee (ARC)
Minutes May 23, 2019**

Attendance: (Meeting called to order @ 6:31 p.m.)

Attending: Rich Potter, Kim Dembrosky, Scott Birmingham, Cheryl Rivet (6:55 pm)

Absent: Rick Seyler, John Unkel

Board Members: None

Homeowners present: None

1. Review of Agenda: Finals are out of numerical order. Rich moved, Scott seconded to approve with the correction. Approved 3-0
2. Review of Minutes for May 8, 2019 & May 15, 2019 Kim moved to approve as amended, Rick seconded. Approved 3-0
3. Membership
4. Old Business:
 1. 1748-1 fence -anticipated closing 5/10/19
 - *8607 Finstown Ln
 - *Louis Barnum & Krysten Koski
 - *Assigned: Kim Dembrosky-Approved e-ballot 5/13/19 6-0
 2. 1758-1 awning
 - *8207 Ravenna Ter
 - *Larry & Brenda Price
 - *Assigned: John Unkel Rich moved, Scott seconded to approve.Approved 3-0
 3. 1759-1 fence
 - *8630 Finstown Ln
 - *Bill & Eileen Conley
 - *Assigned: Rich Potter, More time needed. Homeowner was meeting with fence company 5-18 and will call Rich back for a site visit. No call received prior to this meeting.
 4. 1760-1,2,3 hot tub, accessory building, patio
 - *8012 Clancy Pl
 - *Latricia Wells
 - *Assigned: Rich Potter Rich moved, Kim seconded with the condition that the permits are provided. Approved with conditions 3-0
6. New Project Business: (ARC Box checked 5/23/19 @ 8:30 a.m.)
 1. 1761-1 Patio, firepit, retaining wall
 - *8113 Lake Margaret Ter
 - *Louis Wayne Duman
 - *Assigned: Rich
 2. 1762-1&2 hardscape & driveway extension
 - *11743 Burray Rd
 - *Randall Tootle
 - *Assigned: Kim

7. Finals Assigned Previously:

1. 1635-1 2 detached garage (also see 1678-1,2,3)
*12712 Ballater Pl
*Richard Rood
*Assigned: Rich Potter More time needed. Needs final permit.

2. 1678-1,2,3 Tree removal, fence, driveway extension
*12712 Ballater Pl
*Richard Rood
*Assigned: Rich Potter Will do final when 1635 is performed.

1. New Finals Assigned:

1. 1629 1&2 swimming pool & poolhouse
*8119 Burray Ct
*Steve & Jennifer Palmer
Assigned: Scott Birmingham
2. 1654-1 Tree Removal
8318 Shagreen Ct.
*Scott and Jennifer Miller
*Assigned: Cheryl Rivet
3. 1655-1 play equipment
*8318 Shagreen Ct
*Scott & Jennifer Miller
*Assigned 2/1654-1: Cheryl Rivet
4. 1670-1 morning room & screened porch
*11743 Burray Rd
*Randall Tootle
*Assigned: Kim Dembrosky
5. 1685-2 deck w/handicap ramp
*11106 Isadora Dr
*Paul & Jenny Hyland
*Assigned: Kim Dembrosky
6. 1693 1&2 screen porch upgrades
*12513 Crathes Ln
*Jim Woods
*Assigned: Rich Potter
7. 1696-1 fence
*Kris Clark
*8407 Chandon Ct
*Assigned: Rich Potter
8. 1701-1 screened porch
*Spencer Reeves
*7801 Duntrune Dr
*Assigned: Rich Potter
9. 1706-1 fence

*8307 Shagreen Ct
*Harry Herman
*Assigned: Scott Birmingham

9. Other New Business:

1. BOD unanimous vote 5/21/19 to prohibit carports and ensure breezeways have size or other limitations so they cannot be utilized as a carport.
2. Special meeting to review regulations-working meeting. The meeting is tentatively set for June 27, 2019 at 6:30 pm.

10. Old Business:

1. Comprehensive review of regulations-Rick-target August 2019 publishing. committee to discuss A15-end.
2. Documents Mr. Camporini distributed at BOD meeting

11. Member Voice: None

12. Adjournment: Rich moved, Cheryl Seconded to adjourn. Adjourned at 7:19 pm

13. Next Meeting: June 5, 2019 at 6:30 p.m. @ Old Club house 8136 Highland Glen Dr

Respectively Submitted.

Cheryl Rivet