

Highlands Architectural Review Committee (ARC)
Minutes of August 24, 2017(amended)

1. Attendance: (Meeting called to order: 6:41 p.m.)
 - a. Attending: Rick Seyler, Cheryl Rivet, Richard Godbeer
 - b. Absent: Kim Dembrosky, Bart Stewart
 - c. Board Member: Brian Davis
 - d. Homeowners present:
2. Review of Agenda: Agenda approved
3. Review of Minutes for August 9, 2017: moved; Cheryl seconded; Richard with the exception of new file #1592 and donna should be capitalized.
4. Membership:
5. Old Business:
 - a. 1562-1 –Tree removal
 - i. 11212 Kalliope Dr
 - ii. Abiodun & Cecilia Adekoya
 - iii. Assigned: Cheryl Rivet; approval pending receipt of plot map
 1. **Request cancelled**- no response from homeowner for a plot showing location of trees. Cheryl will contact homeowner
 - b. 1574-1 – Detached garage
 - i. 7401 Crathes Terr
 - ii. Elliott & Donna DeJarnette
 - iii. Assigned: Cheryl Rivet on hold pending revised plans
 1. Due to length of revised plan, the **proposal is cancelled** and a new application will be requested.
 - c. 1587-1 __ Screened porch & deck
 - i. 12037 Dunnottar Dr
 - ii. Hans Pfitzer
 - iii. Assigned: Cheryl Rivet moved; Richard seconded to approve; _Richard.
Request is approved.
 - d. 1590-1 –Deck replacement with added pergola
 - i. 12054 Hadden Hall Dr
 - ii. Mark & Donna Collins
 - iii. Assigned: Cheryl Rivet moved; Rick seconded the **request was approved** without the pergola. Homeowner will resubmit for pergola later.
 - e. 1591-1 –Tree Removal
 - i. 8431 Fedora Dr
 - ii. Danielle Frazier
 - f. Assigned: Richard Godbeer moved; _____ seconded to approve; held over until next meeting
 - g. 1592-1 –replace deck and screen balcony
 - i. 12106 Hadden Hall Dr
 - ii. Steve & Elizabeth Franklin
 - iii. Assigned: Cheryl Rivet moved; _____ seconded to approve; held over, not able to set up visit
 - h. 1593-1 –Patio with fire pit
 - i. 8200 Baniff Dr
 - ii. Trent Griffin

- iii. Assigned: Rick Seyler moved; Cheryl seconded to approve, **request is approved**. Homeowner may decide to include a walkway from deck to the patio.

- 6. New Project Business: ARC box checked 7:00 p.m. 8/23/17
 - a. 1593-1 –Patio with fire pit
 - i. 8200 Baniff Dr
 - ii. Trent Griffin
 - iii. Assigned: Rick Seyler
 - b. 1594-1 –Siding replacement with new color and style
 - i. 8231 Macandrew Place
 - ii. Brian & Jean Davis
 - iii. Assigned: _Rick. Homeowner had complete file, all materials approved. Rick moved to approve and Cheryl seconded. Approved upon site visit by Rick.
 - c. 1595-1 –Deck
 - i. 7424 Fowlis Pl
 - ii. Lance Sibley
 - iii. Assigned: _Cheryl
 - d. 1596-1 –Deck with screened porch
 - i. 7925 Dunnottar Ct
 - ii. William & Kimberly Warren
 - iii. Assigned: _Richard
 - e. 1597-1 Garage Door
 - i. 8231 Macandrew Place
 - ii. Brian Davis
 - iii. Assigned: Rick Homeowner supplied all information needed for approval. Cheryl motioned for acceptance, Richard seconded. **Request approved** due to simplicity of request.

- 7. Finals Assigned Previously:
 - a. 1485-1-2 – 1) In-ground pool; 2) Fence/barrier
 - i. 8301 Seaview Drive
 - ii. Kelly Kieff & Nocola McCloskey
 - iii. Assigned: reassigned to Richard Godbeer - **Completed**
 - b. 1492-1-2 –1) In-ground pool; 2) Fence
 - i. 8318 Kalipso Lane
 - ii. Thomas Brovillard
 - iii. Assigned: reassigned to Bart Stewart – need to locate folder
 - c. 1470-1 –Accessory Bldg
 - i. 11248 Isadora Dr
 - ii. Antonio Starke
 - iii. Assigned: Richard Godbeer moved; _____ seconded to approve; _Almost completed, -waiting on electric work.
 - d. 1517-1 –Addition
 - i. 12112 Glenkilchurn Dr
 - ii. Ron O’Shields

iii. Assigned: Rick Seyler moved; _Richard seconded ,**completed**

8. New Finals Assigned:

- a. 1517-1 –Addition
 - i. 12112 Glenkilchurn Dr
 - ii. Ron O’Shields
 - iii. Assigned: Rick Seyler

9. Other New Business:

- a. Rick Seyler has made a request to the Board and Martha Yeager property manager to provide a list of approved ARC Guideline revisions since the last published version from September 2012.
- b. Brian Davis as a rep from the Association board advised the committee that there are numerous complaints of low water pressure. Brian also advised that the ARC issues brought to the board by our committee at their last meeting have not been discussed. It was presented to Brian that we are dismayed at the lack of concern for our committee by the board. The board also shared our concern of not receiving information from Association when requested and also that as changes have been approved to the guidelines, they are not incorporated into a new published guideline version.

10. Other Old Business:

- a. Guideline revisions?
- b. Pool Guidelines?
- c. Need to send an email to Cree regarding placement of trampoline.

11. Adjournment: 7:41 pm

12. Next meeting: September 6, 2017 at 6:30 p.m.