

Highlands Architectural Review Committee (ARC) Minutes- October 11, 2017-Amended

1. Attendance: (Meeting called to order: 6:35 p.m.)
 - a. Attending: Bart Stewart, Rick Seyler, Cheryl Rivet, Kim Dembrosky
 - b. Absent: none
 - c. Board Member: none
 - d. Homeowners present: none
2. Review of Agenda:
3. Review of Minutes for September 21, 2017: Cheryl moved; Rick seconded 2-0-2 (Stewart & Dembrosky Abstained)
4. Membership: Resignation of Richard Godbeer. The committee thanks Richard for his service to the community.
5. Old Business:
 - a. 1601-1 accessory bldg.
 - i. 12600 Crathes Lane
 - ii. Robert & Dawn Butterworth
 - iii. Assigned: Bart Stewart-more time requested
 - b. 1602-1 –patio; sitting wall; fire pit; walkway
 - i. 8537 Brechin Lane
 - ii. Jo Lyn & Will Topping
 - iii. Assigned: Kim Dembrosky. Application moved to “new final” as homeowner commenced project before receiving application approval from ARC for their submitted application. Application incomplete: missing plat plan with dimensions within property lines. Committee decided final inspection would be conducted by two ARC committee members once project is completed.
 - c. 1603-1 fence
 - i. 8130 Braidstone Terr
 - ii. Gretchen Bunch
 - iii. Assigned: Cheryl Rivet. Application moved to “new final” as homeowner completed project prior to receiving application approval from ARC. Two members of ARC will complete the final inspection.
6. New Project Business: ARC box checked 7:00 a.m. 10/11 /17
 - a. 1604-1 –tree removal
 - i. 7813 Duntrune Dr
 - ii. Emmett & Cynthia Smith
 - iii. Assigned: Bart
 - b. 1605-1-2 1) Trampoline -2)retaining walls
 - i. 7418 Rosemead Lane
 - ii. Bart Stewart
 - iii. Assigned: Kim
7. Finals Assigned Previously:
 - a. 1492-1-2 –1) In-ground pool; 2) Fence
 - i. 8318 Kalipso Lane
 - ii. Thomas Brovillard
 - iii. Assigned: reassigned to Bart Stewart-more time requested

- b. 1470-1 –Accessory Bldg
 - i. 11248 Isadora Dr
 - ii. Antonio Starke
 - iii. Assigned: Richard Godbeer -Reassigned to Rick
 - c. 1588-1 –Accessory Bldg
 - i. 7601 Oban Dr
 - ii. Larry & Joan Hirsch
 - iii. Assigned: Richard Godbeer moved to approve via email, seconded by Cheryl 5-0 So Voted
 - d. 1595-1 –deck
 - i. 7424 Fowlis Place
 - ii. Lance Sibley
 - iii. Assigned: Richard Godbeer moved to approve via email, seconded by Rick 5-0 So voted
8. New Finals Assigned:
- a. 1593-1 -Patio with fire pit and walkway
 - i. 8200 Baniff Dr
 - ii. Trent Griffin
 - iii. Assigned: Cheryl
 - b. 1602-1 Patio; sitting wall; fire pit; walkway
 - i. 8537 Brechin Lane
 - ii. Jo Lyn & Will Topping
 - iii. Assigned: Kim Dembrosky
 - c. 1603-1 fence
 - i. 8130 Braidstone Terr
 - ii. Gretchen Bunch
 - iii. Assigned: Cheryl Rivet
 - d. 1440-1 deck cleanup/painting
 - i. 11321 Glendevon Rd
 - ii. Michael & Shannon Jobs
 - iii. Assigned: Bart
 - e. 1463-1 Accessory Building
 - i. 11242 Isadora Dr
 - ii. Mark Luczkowski
 - iii. Assigned: Rick
 - f. 1464-1-2 1) Bonus room addition 2) raised brick deck and patio
 - i. 8012 Lammermoor Ct
 - ii. Barry & Melissa Brockwell
 - iii. Assigned: Cheryl

- g. 1476-1-6 1) fence 2) cement driveway 3) play structure 4) basketball hoop 5) concrete stairs/step path 6) retaining wall
 - i. 7813 Grampian Ct
 - ii. John & Heather Pettis
 - iii. Assigned: Bart

9. Other New Business:

10. Other Old Business:

- a. Guideline revisions?- Note from Martha that revisions have been posted. Committee will review.
- b. Pool Guidelines-no discussion

11. Adjournment: 7:25 pm

12. Next meeting: October 26, 2017 at 6:30 p.m.