

Highlands Architectural Review Committee (ARC)
Minutes November 8, 2017

1. Attendance: (Meeting called to order: 6:32 p.m.)
 - a. Attending: Cheryl Rivet, Kim Dembrosky
 - b. Absent: Bart Stewart, Rick Seyler
 - c. Board Member: none
 - d. Homeowners present: Scott Birmingham, John Unkel, Rich Potter
2. Review of Agenda:
3. Review of Minutes for October 26, 2017: Kim Dembrosky moved with Mr. Unkel's spelling correction; Cheryl Rivet seconded—2-0 So voted
4. Membership: Three homeowners present expressing interest in joining the ARC
5. Old Business:
 - a. 1609-1 –rework driveway
 - i. 11825 Dunnottar Terr
 - ii. Kim & Chris Dembrosky
 - iii. Assigned: Cheryl Rivet moved to approve; Rick seconded (via telephone) to approve 2-0-1 (Dembrosky abstained)
 - b. 1610-1 driveway extension
 - i. 11451 Glendevon Rd
 - ii. Michael Logan
 - iii. Assigned: Kim Dembrosky-Homeowner requests to amend application to remove one pine tree in the way of the new driveway expansion. Site visit to be scheduled next week (homeowner was slow in responding to request for site visit).
 - c. 1611-1 –concrete/brick patio
 - i. 11730 Burray Rd
 - ii. John Unkel
 - iii. Assigned: Cheryl Rivet moved; Kim seconded to approve; approved via e-ballot 4-0
6. New Project Business: ARC box checked 7:00 a.m. 11/8 /17
 - a. 1612-1 –fence
 - i. 12310 Glen Kilchurn Dr
 - ii. Mary Ann Rudman
 - iii. Assigned: Rick Seyler
 - b. 1613-1 --fence
 - i. 7814 Fowlis Pl
 - ii. Barron & Linette Camp
 - iii. Assigned: Cheryl Rivet
 - c. 1614-1 –deck expansion
 - i. 7501 Dunollie Dr
 - ii. Richard Potter
 - iii. Assigned: Kim Dembrosky
7. Finals Assigned Previously:
 - a. 1448-1 –replacement fence
 - i. 8500 Covina Ct
 - ii. Paul & Anne Palisano
 - iii. Assigned: Bart Stewart-more time requested

- b. 1462-1 – room addition
 - i. 8502 Glendevon Circle
 - ii. Scott Birmingham
 - iii. Assigned: Bart Stewart-more time requested
- c. 1463-1 accessory building
 - i. 11242 Isadora Dr
 - ii. Mark Luczkowski
 - iii. Assigned: Rick Seyler-more time requested
- d. 1470-1 –accessory bldg
 - i. 11248 Isadora Dr
 - ii. Antonio Starke
 - iii. Assigned: reassigned to Rick Seyler; waiting on electrical work-more time requested
- e. 1476 -1-6 –1 bonus room, -2cement driveway, -3 play structure, -4 basketball hoop, -5concrete stairs & pathway, -6 retaining wall
 - i. 7813 Grampian Ct
 - ii. John & Heather Pettis
 - iii. Assigned: Bart Stewart—only partially completed; expect completion in 1 month-more time requested
- f. 1492-1-2 –1) In-ground pool; 2) Fence
 - i. 8318 Kalipso Lane
 - ii. Thomas Brovillard
 - iii. Assigned: reassigned to Bart Stewart-more time requested
- g. 1599-1 --greenhouse
 - i. 8225 Sterling Cove Terr
 - ii. Juan Gutierrez
 - iii. Assigned: Bart Stewart –more time requested
- h. 1602-1 –patio, sitting wall, fire pit, walkway
 - i. 8537 Brechin Lane
 - ii. Jo Lyn & Will Topping
 - iii. Assigned: Kim Dembrosky (work initiated before application)-have not received response from homeowner or received plat plan. More time requested.

8. New Finals Assigned:

- a. 1599-1 --greenhouse
 - i. 8225 Sterling Cove Terr
 - ii. Juan Gutierrez
 - iii. Assigned: Bart Stewart
- b. 1608-1 –fence
 - i. 7425 Crathes Terr
 - ii. Jeffrey Coons
 - iii. Assigned: Rick Seyler

9. Other New Business:

a. Solar Panels guidelines-more time requested

10. Other Old Business:

a. Guideline revisions- have the revisions been posted?-more time requested

11. Adjournment: 6:28 p.m.

12. Next meeting: November 30, 2017 at 6:30 p.m.