

Highlands Architectural Review Committee (ARC)  
Minutes November 30, 2017

1. Attendance: (Meeting called to order: p.m.)
  - a. Attending: Cheryl Rivet, Kim Dembrosky
  - b. Absent: Rick Seyler, Bart Stewart
  - c. Board Member: None
  - d. Homeowners present: Scott Birmingham, Rich Potter
2. Review of Agenda:
3. Review of Minutes for November 8, 2017: Kim moved; Cheryl seconded—2-0
4. Membership: Review of new candidates for ARC recommendation to the Board  
New members asked to provide info to go to the board for approval.
5. Old Business:
  - a. 1612-1 –fence
    - i. 12310 Glen Kilchurn Dr
    - ii. Mary Ann Rudman
    - iii. Assigned: Rick Seyler Cheryl moved; Kim seconded, approve 2-0
  - b. 1613-1 --fence
    - i. 7814 Fowlis Pl
    - ii. Barron & Linette Camp
    - iii. Assigned: Cheryl Rivet moved; Kim seconded approved via e-vote,4-0
  - c. 1614-1 –deck extension
    - i. 7501 Dunollie Dr
    - ii. Rich Potter
    - iii. Assigned: Kim Dembrosky moved; Cheryl seconded to approve via e-ballot; approved 4-0
  - d. 1615-1 replace siding with new color (light blue to harbor grey)
    - i. 111519 Lylwood Lane
    - ii. Tony & Elizabeth Hicks
    - iii. Assigned: Rick Seyler Cheryl moved Kim seconded, approved 2-0
  - e. 1616-1 –pool
    - i. 8400 Kintail Dr
    - ii. Phil & Jan Grings
    - iii. Assigned: Rick Seyler Cheryl moved; Kim seconded approved 2-0 with the approval of two known and two possible tree removals and the stipulation that if the pool has to be moved from present position, ARC will be notified. There will be an aluminum fence and shrubbery screening. The shed submitted is removed from the application and will be resubmitted under a separate application at a later date.
  - f. 1610-1 driveway extension
    - i. 11451 Gendevon Rd
    - ii. Michael Logan
    - iii. assigned Kim Dembrosky. Kim moved, Cheryl seconded to approve with submitted landscape plan 2-0
- iii. New Project Business: ARC box checked 11:00 a.m. 11/28 /17
  - a. 1615-1 replace siding with new color
    - i. 111519 Lylwood Lane
    - ii. Tony & Elizabeth Hicks
    - iii. Assigned: Rick Seyler – approved above

- b. 1616-1 –pool
    - i. 8400 Kintail Dr
    - ii. Phil & Jan Grings
    - iii. Assigned: Rick Seyler – approved above with conditions
  - c. 1617-1,-2 –fence; color change to front and garage door
    - i. 11831 Dunnottar Terr
    - ii. Willie Crew III
    - iii. Assigned: Cheryl
- iv. Finals Assigned Previously:
- a. 1448-1 –replacement fence
    - i. 8500 Covina Ct
    - ii. Paul & Anne Palisano
    - iii. Assigned: Bart Stewart – No file, held over
  - b. 1462-1 – room addition
    - i. 8502 Glendevon Circle
    - ii. Scott Birmingham
    - iii. Assigned: Bart Stewart – No file, held over
  - c. 1463-1 accessory building
    - i. 11242 Isadora Dr
    - ii. Mark Luczkowski
    - iii. Assigned: Rick Seyler – No file, held over
  - d. 1470-1 –accessory bldg
    - i. 11248 Isadora Dr
    - ii. Antonio Starke
    - iii. Assigned: reassigned to Rick Seyler; waiting on electrical work – No file held over
  - e. 1476 -1-6 –1 bonus room, -2cement driveway, -3 play structure, -4 basketball hoop, -5concrete stairs & pathway, -6 retaining wall
    - i. 7813 Grampian Ct
    - ii. John & Heather Pettis
    - iii. Assigned: Bart Stewart—only partially completed; expect completion in 1 month – No file, held over
  - f. 1492-1-2 –1) In-ground pool; 2) Fence
    - i. 8318 Kalipso Lane
    - ii. Thomas Brovillard
    - iii. Assigned: reassigned to Bart Stewart – No file, held over
  - g. 1599-1 –greenhouse
    - i. 8225 Sterling Cove Terr
    - ii. Juan Gutierrez
    - iii. Assigned: Bart Stewart Kim moved; Cheryl seconded, approve 2-0
  - h. 1602-1 –patio, sitting wall, fire pit, walkway
    - i. 8537 Brechin Lane
    - ii. Jo Lyn & Will Topping
    - iii. Assigned: Kim Dembrosky (work initiated before application) Homeowner has not responded to requests from Kim for platt, will send one more request prior to violation letter.
  - i. 1608-1 –fence

- i. 7425 Crathes Terr
- ii. Jeffrey Coons
- iii. Assigned: Rick Seyler—more time needed

v. New Finals Assigned

- a. 1585 --generator
  - i. 8418 Fedora Dr
  - ii. James Dean
  - iii. Assigned: Kim Dembrosky
- b. 1586-1 --deck
  - i. 8300 Minerva Ter
  - ii. Avery Miller
  - iii. Assigned: Rick Seyler – No site visit in folder
- c. 1594-1-i. – siding color change
  - ii. 8231 Macandrew Pl
  - iii. Assigned Cheryl – No site visit in folder
- d. 1614-1 i. deck extension
  - ii. 7501 Dunollie Dr
  - iii. Rich Potter Assigned: Kim Dembrosky

vi. Other New Business:

- a. Solar Panels guidelines Need to investigate federal and local guidelines before addressing

vii. Other Old Business:

- a. Guideline revisions- have the revisions been posted? -Two members had trouble reaching the Highlands community web site to confirm. Some of the guideline changes are posted, but without dates of the change. This will cause severe problems without the change dates. The change dates need to be added to the guidelines.

viii. Adjournment:

- ix. Next meeting: December 13, 2017 at 6:30 p.m.