

HIGHLANDS ARCHITECTURAL REVIEW COMMITTEE (ARC)
8400 Highland Glen Clubhouse
MINUTES: May 2, 2024 6:00PM

1. Meeting called to order at 6:00 pm
2. In attendance: Jim Hale, Hans Pfitzer, Cheryl Erbach
3. Board member present: Jim Hale
4. Homeowner(s) present: John Glass

Approval of ARC meeting minutes for October 24, 2023

Motion: Approve as written: Jim Hale

Second by: Hans Pfitzer

Vote: 3-0

New Business:

Talk to Martha regarding number of approved projects that remain open

Looking into adding additional committee members due to work load.

Reviewed open project list.

Discussed how to extract reports from Smartwebs. Hans will look into creating a report

Discussed how long committee should wait to decline a project after contacting homeowner for more information.

Discussed inviting Lake Margaret HOA to a future ARC meeting.

Old Business: No update to front facing garage guidelines.

Old projects will be sent to ACS West to archive and store.

Voice: John Glass asked questions regarding AR procedures

Adjourned: 7:18 pm