

**THE HIGHLANDS BOARD OF DIRECTORS MEETING MINUTES**  
**10/10/24**  
**Castleberry Room at the Reserve 6:00pm**

**Agenda**

- I. Welcome and call to order/Establish Quorum-6:03 pm**
- II. Approval of the June 6 Board Meeting Minutes- unanimous approval**
- III. President's Report- N/A**
- IV. Treasurer's Report-Jenee- balance- \$ -Reserve \$1,325,680**
- V. Management's Report-**
  - a. Sign post in Sundial Farms- installed by the end of Oct.**
  - b. Lifeguards stand repaired.**
  - c. Drywall repairs completed.**
  - d. Roof at 8400 building was evaluated for leaks**
  - e. Dam- repairs to be completed by yearend.**
  - f. Lights repaired at Cypress Glen entrance**
  - g. Solar light issue at Calypso/Amara completed**
- VI. Committee Reports**
  - a. Landscaping Committee -Lacy- 1-Column on Applecross in progress. Working on seeding and aerating. 2-What can we do to stop the trucks from driving on the right of way. 3-Follow up with the Shoosmith/VDOT to fix the damage. 4-New plantings at the courts. 5-3 more mulch beds and developing the plan for 2025.**
  - b. ARC-Jim-24 day approval timing.**
  - c. Pool Committee –No report**
  - d. Strategic Planning Committee-David-1-Request to proceed with the list of questions to send to the attorney 2- Move the 8400 strategy to this committee, send a communication to homeowners,**

possibly survey monkey. 3- work with pool committee to get their feedback. Use the pool mailer to contact homeowners. 4-

e. Social Committee-No report

f. Lakes & Trails Committee-Mark-Walked the trail with the scout leader. Developed a list of possibilities.2- trail is near the property lines- go with what we have nothing will be permanent. 3-5 to7 large trees have fallen across the trail. Sam to follow up with Estate Care. Add cleets to the boat ramp. 4-Sam to put together a plan for paving the LM parking lot.

g. Clubhouse Committee- Follow up on the \$1500 plan for the hole in the floor. 2-onsite plan for decoration storage.

**VII. Old Business- Annual meeting notice sent for 11/7**

**VIII. New Business- Approved the decorating committees budget.**

**IX. Member Voice- Front facing garage-tabled until the January 2025 mtg.**

**X. Executive Session: Front facing garage 8837-McGibbin Drive, Jim to meet with homeowner.**

**XI. Adjourned-**

**Next meeting scheduled:11/7/2024**